

Scottsville, New York
December 7, 2023

Regular Town Board Meeting was held on December 7, 2023, at 6:00 P.M. at the Wheatland Municipal Building, Scottsville, New York.

Present: Supervisor Linda Dobson
Councilman Tim Davis
Councilman Carl Schoenthal
Councilman Edward Shero
Councilwoman Tina Stevens

Absent:
Recording Secretary: Laurie Czapranski, Town Clerk
Also Attended: Shanna Fraser, Senior Center & Rec. Coordinator
Jeremy Nardone, Budget Officer
Brian Turner, Highway Superintendent

Supervisor Dobson presiding.
Pledge of Allegiance to the Flag.
Roll Call. All Town Board Members were present.

Approval of Minutes:

On a motion of Councilwoman Stevens, seconded by Councilman Shero and unanimously carried, the minutes of November 2, 2023, were approved. On a motion of Councilwoman Stevens, seconded by Councilman Davis and unanimously carried, the minutes of November 16, 2023, were approved.

New Business:

Attorney Robert Burgdorf of Nixon Peabody was present on behalf of Verizon Wireless in addition to Jackie Bartolitis, Site Acquisition Specialist for Verizon. Mr. Burgdorf stated that it is an application to remedy service deficiencies within the Town. An antenna array would be placed on an existing telecommunications tower at 516 McGinnis Road. There is currently an array that is coming down and this will replace it. There will not be any height increase or expansion of the compound and therefore under federal law qualifies as an eligible facilities request. This will require a Special Use Permit from the Town Board and is a Type II SEQR.

Attorney DiRaddo commented that all documents submitted have been reviewed by Terry Rech, Building Inspector and Mr. William Johnson, Engineering Consultant.

Councilwoman Stevens asked Attorney Burgdorf what impact this may have on the service for those that currently do not have good coverage in that area. Attorney Burgdorf commented that the RF report is not required for eligible facilities request therefore he does not have that information. There were no further questions from the Board.

Resolution No. 144:

Town Board Resolution of Acceptance

Special Permit Verizon Wireless, 516 McGinnis Rd 12/07/2023

Whereas, the Town Board of the Town of Wheatland has received the attached recommendation from William P. Johnson, dated December 7, 2023, wherein the application materials submitted for the facility of Bell Atlantic Mobile Systems LLC, d/b/a/ Verizon Wireless for an array co-location and based upon the review and discussion of all the submitted materials required under the Town of Wheatland Local Law Number 3 of 2003, the Town finds that the material submitted has addressed the essential application requirements for a modification to an existing wireless telecommunications facility under the Local Law and further finding that the application is essentially complete and that this application be added to the Town Board's agenda.

Now there be it resolved, based upon the above referenced recommendation,

1. Town Board of the Town of Wheatland determines that this action is classified as a Type II action pursuant to N.Y.C.R.R., Part 617, the implementing regulations of the New York State Environmental Quality Review Act (“SEQRA”) under Article 8 of the Environmental Conservation Law; and pursuant to 6 NYCRR Part 617.5, no further action is required under SEQRA and furthermore the proposed determination as a Type II action by definition, will have no significant environmental impact resulting in a determination of non-significance and therefore a negative declaration is hereby determined for this project, and

2. Pursuant to Section 127-16. B. and 127-17.A. and based upon the attached recommendation from William P. Johnson, the Town Board of the Town of Wheatland hereby approves a Special Use Permit for a Modification (co-location) of the existing wireless telecommunications facility at 516 McGinnis Road for the Verizon Wireless co-location as outlined in the application, reviewed by William P. Johnson, the Building Inspector, our structural engineer (LaBella), and subject to the conditions to follow.

3. It is further determined that this approval is subject to the following:

A) That any further required building permit review be conducted and approved by the Building Inspector after this approval but prior to the start of construction; and

B) Final review by the Structural Engineer; and

C) This approval is further subject to the following condition any noted deficiencies on the ANSI report be mitigated prior to the issuance of the Certificate of Compliance, that the Applicant shall have sufficient funds in the escrow account with the Town to pay all expenses related to the application review, inspections and the issuance of permits and Certificate of Compliance.

On the resolution, motion moved by Councilman Shero, seconded by Councilwoman Stevens, the resolution was voted upon as follows:

Supervisor Dobson-aye

Councilman Davis-aye

Councilman Schoenthal-aye

Councilwoman Stevens-aye

Councilman Shero – aye

Budget Presentation:

Jeremy Nardone gave a budget presentation which outlined the highlights the 2024 budget which allows for a modest raise for employees across the board, maintaining the Scottsville Free Library, supports all programs in current funding levels, stays within the town tax cap, lowers tax rate by over \$1.00 and is with keeping our equalization rate at 79%. He also outlined some concerns such as pension costs, salary costs, continues the equipment replacement program and NYS budget.

Public Hearing on the 2024 Budget and Special Districts Budget:

Supervisor Dobson opened the public hearing at 6:24 P.M. There were no comments from the public. There was a discussion on the Deputy Supervisor salary for 2024. Councilman Davis recommended that the salary be pulled back from the current \$4,500. The Board unanimously agreed to set the 2024 Deputy Supervisor salary at \$1,200 for the year.

There being no further comments Councilwoman Stevens made a motion to close the public hearing, seconded by Councilman Shero and unanimously carried. The public hearing was closed at 6:38 P.M.

Public Before the Board:

Kevin Marks thanked Supervisor Dobson and the Board for their support of the Trail Towns Initiative and commented that it will be a benefit to the Town, Village and Hamlet of Mumford for many years to come.

Attorney DiRaddo said that he has been a Municipal Lawyer for 30 years and wanted to acknowledge Supervisor Dobson and the work she has done for the town over the course of her

20 years. He said that he would challenge anyone to put the hard work, time and commitment into it that she has.

Supervisor's Report:

Supervisor Dobson reported on her activity during the past month including wrapping things up and preparing anything that needed to be addressed before January 1st.

Department and Board Reports (Submitted previously or herewith):

Town Clerk report, November.
 Highway, November.
 Recreation Meeting, November.
 Building Inspector, November.
 Fire Marshal report, November.
 Budget Officer report, November.
 Dog Control report, November.
 Senior Center report, November.
 Town Attorney, November.

All Department Heads in attendance reported on activity during November.

Laurie Czapranski, Town Clerk reported that she has had a conversation with Tim Trader, Route Manager at Waste Management regarding the roll out of the 96-gallon recycling totes to the Wheatland Refuse Districts. It will occur somewhere around April 1st. The Town Clerk will meet with Tim as the date becomes firmer to discuss how the roll out will occur for a smooth transition. Also, she invited the Town Board to a employee breakfast in the Municipal Building on December 19th at 11:00 A.M. Supervisor Dobson added that it is permissible for the food to be paid for with town funds per New York State Law in order to promote positive morale. She also mentioned that the Highway Superintendent will be doing the same.

Town Board Committee and Liaison Report:

Councilman Shero reported on the Zoning Board meeting for a use variance on Wheatland Center Road which has been tabled until January.

Correspondence:

1. Alex Camarda, Dir. Govt. Affairs, Charter Communications, re: Changes in programming.
2. Deborah Stankevich, Pres. Scottsville Free Library Assoc. to Supervisor Dobson, re: Request for increased funding from the Town.
3. Dr. David Duford, Owner, Can Am Environmental Safety to Supervisor Dobson, re: Safety hazard: unmaintained County roadway between 42 Main and 38 Main Street in the Village of Scottsville, Town of Wheatland.
4. Justice Court Fund to Laurie Czapranski, Town Clerk, re: Request for any updates in Justice Court Appointments.
5. Richard Ball, Commissioner, NYS Ag & Markets to Dog Control, re: Grants available through the State's Companion Animal Capital Fund.
6. Thomas DiNapoli, State Comptroller, re: Newly Elected Officials Training School
7. Jennifer Cesario, Controller to Supervisor Dobson, re: Monroe County Sales Tax Distribution for 3rd quarter 2023.

Old Business:

Whereas, it was moved by Councilman Shero, seconded by Councilwoman Stevens and carried,

Resolution No. 145:

THEREFORE BE IT RESOLVED, That the Town Board of the Town of Wheatland agrees to adopt the New York State model Sexual Harassment Policy.

Adopted:	Supervisor Dobson-aye
	Councilman Davis-nay
	Councilman Schoenthal-nay
	Councilwoman Stevens-aye
	Councilman Shero – aye

New Business:

Whereas, it was moved by Councilwoman Stevens, seconded by Councilman Shero and unanimously carried,

Resolution No. 146:

THEREFORE BE IT RESOLVED, That the Town Board of the Town of Wheatland adopts the 2024 budget with the change in the Deputy Supervisor salary from \$4,500 to \$1,200 for the year.

Adopted: Supervisor Dobson-aye
 Councilman Davis-aye
 Councilman Schoenthal-aye
 Councilwoman Stevens-aye
 Councilman Shero – aye

Whereas, it was moved by Councilman Davis, seconded by Councilman Schoenthal and unanimously carried,

Resolution No. 147:

THEREFORE BE IT RESOLVED, That the Town Board of the Town of Wheatland adopts the 2024 Special Districts Budget.

Adopted: Supervisor Dobson-aye
 Councilman Davis-aye
 Councilman Schoenthal-aye
 Councilwoman Stevens-aye
 Councilman Shero – aye

Whereas, it was moved by Councilwoman Stevens, seconded by Councilman Davis and unanimously carried,

Resolution No. 148:

THEREFORE BE IT RESOLVED, That the Town Board of the Town of Wheatland authorizes the Supervisor to sign the 2024 Agreement with the Scottsville Free Library and Mumford Branch.

Adopted: Supervisor Dobson-aye
 Councilman Davis-aye
 Councilman Schoenthal-aye
 Councilwoman Stevens-aye
 Councilman Shero – aye

Supervisor Dobson thanked Councilman Shero for taking the time to go through the proposed budget with herself and the Budget Officer.

Whereas, it was moved by Councilman Schoenthal, seconded by Councilwoman Stevens and unanimously carried,

Resolution No. 149:

THEREFORE BE IT RESOLVED, That the Town Board of the Town of Wheatland authorizes the Supervisor to sign the 2024 Agreement with Dynamic Kleaning for cleaning services in the Municipal Building from December 1, 2023-December 1, 2026 with no increase in the cost to the town.

Adopted: Supervisor Dobson-aye
 Councilman Davis-aye
 Councilman Schoenthal-aye
 Councilwoman Stevens-aye
 Councilman Shero – aye

Whereas, it was moved by Councilwoman Stevens, seconded by Councilman Davis and unanimously carried,

Resolution No. 150:

THEREFORE BE IT RESOLVED, That the Town Board of the Town of Wheatland authorizes the Supervisor to sign the 2024 CHS Agreement for ambulance services at the flat rate of \$39,121.00.

Adopted: Supervisor Dobson-aye
Councilman Davis-aye
Councilman Schoenthal-aye
Councilwoman Stevens-aye
Councilman Shero – aye

Whereas, it was moved by Councilman Davis, seconded by Councilwoman Stevens and unanimously carried,

Resolution No. 151:

THEREFORE BE IT RESOLVED, That the Town Board of the Town of Wheatland authorizes the Supervisor to sign the Mumford Parking Lot Lease from January 1, 2024-December 31, 2027.

Adopted: Supervisor Dobson-aye
Councilman Davis-aye
Councilman Schoenthal-aye
Councilwoman Stevens-aye
Councilman Shero – aye

Whereas, it was moved by Councilman Davis, seconded by Councilman Shero and unanimously carried,

Resolution No. 152:

THEREFORE BE IT RESOLVED, That the Town Board of the Town of Wheatland grants permission for a one year temporary trailer permit for farm employees use on Ebsary Road, property owner is Paul Stein and Son's LLC with an effective date of January 1, 2024-December 31, 2024.

Adopted: Supervisor Dobson-aye
Councilman Davis-aye
Councilman Schoenthal-aye
Councilwoman Stevens-aye
Councilman Shero – aye

Whereas, it was moved by Councilman Shero, seconded by Councilman Davis and unanimously carried,

Resolution No. 153:

THEREFORE BE IT RESOLVED, That the Town Board of the Town of Wheatland approves the Donnelly House permit for the Scottsville Free Library to hold a dinner for the volunteers of the Friends of the Scottsville Free Library on December 12th from 4 P.M.-7 P.M., fee to be waived.

Adopted: Supervisor Dobson-aye
Councilman Davis-aye
Councilman Schoenthal-aye
Councilwoman Stevens-aye
Councilman Shero – aye

Whereas, it was moved by Councilwoman Stevens, seconded by Councilman Shero and unanimously carried,

Resolution No. 154:

THEREFORE BE IT RESOLVED, That the Town Board of the Town of Wheatland accepts the Standard Workday Reporting for Paul Liess, Bookkeeper.

Adopted: Supervisor Dobson-aye
Councilman Davis-aye
Councilman Schoenthal-aye

Councilwoman Stevens-aye
Councilman Shero – aye

Whereas, it was moved by Councilman Schoenthal, seconded by Councilwoman Stevens and unanimously carried,

Resolution No. 155:

THEREFORE BE IT RESOLVED, That the Town Board of the Town of Wheatland authorizes the Supervisor to sign the Intermunicipal Agreement between the Town of Wheatland and the Wheatland Scottsville Joint Fire District for plowing and salting services at the District's facility at 385 Scottsville Mumford Road, effective date shall be 11/15/2023-4/15/2024.

Adopted: Supervisor Dobson-aye
Councilman Davis-aye
Councilman Schoenthal-aye
Councilwoman Stevens-aye
Councilman Shero – aye

Whereas, it was moved by Councilwoman Stevens, seconded by Councilman Davis and unanimously carried,

Resolution No. 156:

THEREFORE BE IT RESOLVED, That the Town Board of the Town of Wheatland authorizes the Town Clerk to sign an agreement with Stericycle for secure bulk shredding at a cost not to exceed \$390.00.

Adopted: Supervisor Dobson-aye
Councilman Davis-aye
Councilman Schoenthal-aye
Councilwoman Stevens-aye
Councilman Shero – aye

Whereas, it was moved by Councilwoman Stevens, seconded by Councilman Davis and unanimously carried,

Resolution No. 157:

THEREFORE BE IT RESOLVED, That the Town Board of the Town of Wheatland authorizes the purchase of a Lenovo Thinkpad laptop for the Town Clerk's office to replace the banking laptop, cost not to exceed \$750.00.

Adopted: Supervisor Dobson-aye
Councilman Davis-aye
Councilman Schoenthal-aye
Councilwoman Stevens-aye
Councilman Shero – aye

Whereas, it was moved by Councilman Davis, seconded by Councilwoman Stevens and unanimously carried,

Resolution No. 158:

THEREFORE BE IT RESOLVED, That the Town Board of the Town of Wheatland accepts the resignation of Raymond DiRaddo, Attorney for the Town, effective December 31, 2023.

Adopted: Supervisor Dobson-aye
Councilman Davis-aye
Councilman Schoenthal-aye
Councilwoman Stevens-aye
Councilman Shero – aye

Whereas, it was moved by Councilwoman Stevens, seconded by Councilman Shero and unanimously carried,

Resolution No. 159:

THEREFORE BE IT RESOLVED, That the Town Board of the Town of Wheatland accepts the resignation of Thomas Donoloio, Dog Control Officer, effective December 31, 2023.

Adopted: Supervisor Dobson-aye

Councilman Davis-aye
 Councilman Schoenthal-aye
 Councilwoman Stevens-aye
 Councilman Shero – aye

Whereas, it was moved by Councilwoman Stevens, seconded by Councilman Davis and unanimously carried,

Resolution No. 160:

THEREFORE BE IT RESOLVED, That the Town Board of the Town of Wheatland accepts the resignation of Laura Michaels, Deputy Dog Control Officer, effective December 31, 2023.

Adopted: Supervisor Dobson-aye
 Councilman Davis-aye
 Councilman Schoenthal-aye
 Councilwoman Stevens-aye
 Councilman Shero – aye

Whereas, it was moved by Councilman Davis, seconded by Councilman Shero and unanimously carried,

Resolution No. 161:

THEREFORE BE IT RESOLVED, That the Town Board of the Town of Wheatland agrees to move Renee Smith, Deputy Clerk/Human Resource FT- Step 1 at \$24.11/hr. to Deputy Clerk/Human Resource FT-Step 2 at a rate of \$24.72/hr., effective 12/11/23.

Adopted: Supervisor Dobson-aye
 Councilman Davis-aye
 Councilman Schoenthal-aye
 Councilwoman Stevens-aye
 Councilman Shero – aye

Whereas, it was moved by Councilman Davis, seconded by Councilman Schoenthal and unanimously carried,

Resolution No. 162:

THEREFORE BE IT RESOLVED, That the Town Board of the Town of Wheatland agrees to move Lisa Bates, Clerk/Typist PT Step 1 at \$18.40 to Clerk/Typist PT-Step 2 at a rate of \$19.32/hr, effective 12/11/23.

Adopted: Supervisor Dobson-aye
 Councilman Davis-aye
 Councilman Schoenthal-aye
 Councilwoman Stevens-aye
 Councilman Shero – aye

Whereas, it was moved by Councilman Davis, seconded by Councilman Shero and unanimously carried,

Resolution No. 163:

THEREFORE BE IT RESOLVED, That the Town Board of the Town of Wheatland approves the second employee retention payment in 2023.

Adopted: Supervisor Dobson-aye
 Councilman Davis-aye
 Councilman Schoenthal-aye
 Councilwoman Stevens-aye
 Councilman Shero – aye

Whereas, it was moved by Councilwoman Stevens, seconded by Councilman Schoenthal and unanimously carried,

Resolution No. 164:

THEREFORE BE IT RESOLVED, That the Town Board of the Town of Wheatland approves the cost of the Appraiser renewal for Michael Bonanza and one year access to online training, amount not to exceed \$1,000.00.

Adopted: Supervisor Dobson-aye
Councilman Davis-aye
Councilman Schoenthal-aye
Councilwoman Stevens-aye
Councilman Shero – aye

Whereas, it was moved by Councilman Shero, seconded by Councilman Davis and unanimously carried,

Resolution No. 165:

THEREFORE BE IT RESOLVED, That the Town Board of the Town of Wheatland reappoints Robert Hatch as a alternate to the Zoning Board from 1/1/2024-12/31/2024 and as a Planning Board Member from 1/1/2024-12/31/2030.

Adopted: Supervisor Dobson-aye
Councilman Davis-aye
Councilman Schoenthal-aye
Councilwoman Stevens-aye
Councilman Shero – aye

Whereas, it was moved by Councilman Shero, seconded by Councilwoman Stevens and unanimously carried,

Resolution No. 166:

THEREFORE BE IT RESOLVED, That the Town Board of the Town of Wheatland reappoints Timothy Steves as a Zoning Board Member from 1/1/2024-12/31/2028.

Adopted: Supervisor Dobson-aye
Councilman Davis-aye
Councilman Schoenthal-aye
Councilwoman Stevens-aye
Councilman Shero – aye

Whereas, it was moved by Councilman Davis, seconded by Councilwoman Stevens and unanimously carried,

Resolution No. 167:

THEREFORE BE IT RESOLVED, That the Town Board of the Town of Wheatland agrees to move Matt Bohn from MEO-Step 1 at a rate of \$22.42 per hour to MEO-Step 2 at a rate of \$23.55 per hour, effective 12/11/23.

Adopted: Supervisor Dobson-aye
Councilman Davis-aye
Councilman Schoenthal-aye
Councilwoman Stevens-aye
Councilman Shero – aye

Whereas, it was moved by Councilwoman Stevens, seconded by Councilman Shero and unanimously carried,

Resolution No. 168:

THEREFORE BE IT RESOLVED, That the Town Board of the Town of Wheatland grants approval to the Supervisor to sign an amendment to the Village/Town and Irondequoit Bay South Central Pure Waters District Intermunicipal Construction and Service Agreement.

Adopted: Supervisor Dobson-aye
Councilman Davis-aye
Councilman Schoenthal-aye
Councilwoman Stevens-aye
Councilman Shero – aye

Additional Agenda Items:

Whereas, it was moved by Councilman Davis, seconded by Councilman Shero and unanimously carried,

Resolution No. 169:

THEREFORE BE IT RESOLVED, That the Town Board of the Town of Wheatland grants approval for June Karbowski to work 35 hours per week while the other Court Clerk is on maternity leave.

Adopted: Supervisor Dobson-aye
 Councilman Davis-aye
 Councilman Schoenthal-aye
 Councilwoman Stevens-aye
 Councilman Shero – aye

Upon a motion of Councilwoman Stevens, seconded by Councilman Shero and unanimously carried, the October and November budget reports have been received and acknowledged as submitted by the Budget Officer.

Upon a motion of Councilman Davis seconded by Councilwoman Stevens and unanimously carried, the Abstract dated November 18, 2023, with voucher number 20230801 through 20230808 in the amount of \$4,507.90, and Abstract dated December 1, 2023, with voucher numbers 20230809 through 20230863 in the amount of \$159,245.05 were approved as follows:

<u>Fund</u>	<u>Description</u>	<u>Amount</u>
A	GENERAL FUND A	\$2,679.10
DA	HIGHWAY FUND DA	1,828.80
<u>Grand Total:</u>		<u>\$4,507.90</u>

<u>Fund</u>	<u>Description</u>	<u>Amount</u>
A	GENERAL FUND A	\$19,436.64
B	GENERAL FUND PART TOWN B	1,114.93
DA	HIGHWAY DA	127,854.47
	MUMFORD LIGHT	878.05
	MUMFORD REFUSE	5,858.04
	ROLLING ACRES REFUSE	1,497.57
	FAIRVIEW REFUSE	440.49
	NORTHEAST SEWER	1,537.77
	TRUST & AGENCY	627.09
<u>Grand Total:</u>		<u>\$159,245.05</u>

Upon a motion by Councilwoman Stevens, seconded by Councilman Schoenthal and unanimously carried, the meeting adjourned at 8:18 P.M.

Laurie B. Czapranski
 Wheatland Town Clerk