

Minutes of Meeting
Wheatland Recreation and Cultural Commission
January 16, 2014

Members present: Mark Turner, Kerry Hallock, Cheryl Marginean, Scott Birnie, and Edd Kuhn

Also present: Recreation Coordinator Diane Jennings, Recreation Director Donna Fitzgerald, Councilwoman Lisa Wasson

Call to Order, Roll Call:

Mark Turner called the meeting to order at 7:00 P.M.

Approval of Meeting Minutes:

Edd Kuhn made a motion to approve the meeting minutes of November 25, 2013, seconded by Cheryl Marginean, unanimously approved and motion carried.

Public before the Board:

No public before the board

Coordinator's Report presented by Diane Jennings:

Report flashlight candy cane hunt:

Over 100 kids attended the event, kids were divided into groups: age seven and up entered the baseball field and six and under entered the basketball court. We purchased 480 candy canes and all children were able to get candy canes. Program cost was: \$102.72

Report open swim pizza party:

Total Registered	17
Total collected	\$85
Expenses: Pizza, tip, salaries	\$62.74
Program revenue	\$22.26

Kerry Hallock volunteered her time for the event and Diane Jennings donated the soda used. It is believed the next session will have more participants with more advanced advertising.

Incoming Expense vouchers previously paid:

Pennylane Printing \$394.38 winter program inserts

Winter program status:

The Wellness in Wheatland event was held at TJ Connor gym on January 9. The event featured blood pressure checks from the Scottsville EMS, Wheatland Acupuncture with Jean Dombroski, Liberty Mutual insurance and several of Wheatland Recreation program instructors. WR instructors present:

- Adult painting with Terese Manfredi-Hill
- Afterschool Karate with Collamer Jones
- Total body conditioning with Helen Bilak
- Gentle yoga with Lindsay Berman
- Power Vinyasa yoga with Kathy Merritt
- Low Impact Cardio fusion with Karen Eichele

Registrations for all winter programs were available during the event.

Program Name:

Program start date:

of participants

Total body conditioning session1	1/13	3-one day 4-two day
Total body conditioning session 2	3/24	
Cardio Fusion	1/15	4-?
Gentle Yoga	1/13	10
Power Vinyasa Yoga	1/15	6
Adult co-ed basketball	1/15	10
Men's basketball	1/15	3
Adult indoor soccer	1/27	2
Painting with Terese	1/14	Program cancelled had 2
Indoor soccer	1/28	18
After school karate-session 1	1/14	4
After school karate-session 2	4/8	
Volleyball skills camp	3/10	
Lifeguard training class	4/14	
Open swim pizza party- Feb	2/19	11
Rollerskating party-Feb	2/18	4
Candy Bar bingo	2/20	
Lap swim session 1	1/13	4
Lap swim session 2	3/3	1
Waterwalking	3/4	2
Family swim	3/4	3
Parent/child swim	3/5	
Group swim	3/3	14
Private swim	3/5	10

Diane informed Commission that cardio fusion was postponed one week. Currently we have four people registered and that this was a new program. The Commission agreed to run the program with less than the minimum number required.

Diane also informed the Commission that this will be Lindsay Berman's last session for yoga. Lindsay has taught Gentle yoga for Wheatland Recreation for ten and half years. Lindsay indicated that the class would like to move to the music room for future sessions.

Old business:

Sign/Banner

Donna presented an example of a banner sign with prices for different sizes. When referred to Diane about purchasing policy: Diane stated that any purchase out of the ordinary requires Town Board approval. Mark Turner asked Councilwoman Lisa Wasson if she could get clarification on the purchasing policy and if there is a dollar amount guide and he would like to be given this policy.

Pay increases for summer staff:

The commission asked Diane if the pay increases for Laura Hogan and Michelle Ingerick were approved by the Town board. Diane stated that she has not received any notice regarding the pay increase other than the

2014 pay scale for all employees. The Commission would like an answer regarding the budget request that was submitted in 2013.

New business:

Elect vice-Chairperson

Cheryl Marginean nominated Edd Kuhn as the vice-chairperson for 2014, seconded by Scott Birnie, unanimously approved and motion carried.

Town board report:

Diane should report on the status of the winter programs, the Wellness in Wheatland event and the two December programs-flashlight candy cane hunt and the open swim pizza party event.

Adjournment:

There being no further business, Cheryl Marginean made motion to adjourn the meeting at 7:45 P.M.

Next Regular Meeting

February 20, 2014

Meeting room B

7 P.M.

Respectfully Submitted,

Diane Jennings,
Recreation Coordinator

Minutes of Meeting
Wheatland Recreation and Cultural Commission
February 20, 2014

Members present: Mark Turner, Kerry Hallock, Cheryl Marginean, and Edd Kuhn

Absent: Scott Birnie

Also present: Recreation Coordinator Diane Jennings, Recreation Director Donna Fitzgerald, Councilwoman Lisa Wasson

Call to Order, Roll Call:

Mark Turner called the meeting to order at 7:00 P.M.

Approval of Meeting Minutes:

Edd Kuhn made a motion to approve the meeting minutes of January 14, 2014, seconded by Cheryl Marginean, unanimously approved and motion carried.

Public before the Board:

No public before the board

Coordinator's Report presented by Diane Jennings:

Previously paid vouchers:

Elizabeth Murray \$35.00 indoor soccer refund
Jacquie DeSalvo \$35.00 indoor soccer refund

Incoming vouchers:

Be-Mar \$68.00 skate rentals

Report Rollerskating party:

Total Registered	16
Total collected	\$80
Expenses: skate rentals	\$68
Program revenue	\$12

We tripled our number from the previous Spring break; numbers are much lower than in past session.

Report open swim pizza party:

Total Registered	25
Total collected	\$125
Expenses: Pizza, tip, salaries	\$83.47
Program revenue	\$41.53

Kerry Hallock volunteered her time for the event and Diane Jennings donated the soda used. Previously we had 17 during the break in December of 2013.

Program updates:

Program Name	Start date	As of 1/16/14	As of 2/20/14
Total body conditioning session1	1/13	3-one day 4-two day	4-one day 4 –two day
Total body conditioning session 2	3/24	0	0
Cardio Fusion	1/15	4	4
Gentle Yoga	1/13	10	10
Power Vinyasa Yoga	1/15	6	6
Adult co-ed basketball	1/15	10	10
Men’s basketball	1/15	3	5 + (weekly)
Adult indoor soccer	1/27	2	7-10
Painting with Terese	1/14	Program cancelled had 2	--
Indoor soccer	1/28	18	30
After school karate-session 1	1/14	4	8
After school karate-session 2	4/8	0	0
Volleyball skills camp	3/10	0	0
Lifeguard training class	4/14	0	0
Open swim pizza party- Feb	2/19	11	25
Rollerskating party-Feb	2/18	4	16
Candy Bar bingo	2/20	0	0-cancelled
Lap swim session 1	1/13	4	6
Lap swim session 2	3/3	1	1
Waterwalking	3/4	2	2
Family swim	3/4	3	3
Parent/child swim	3/5	0	6
Group swim	3/3	14	24
Private swim	3/5	10	16

Diane informed the Commission that programs were cancelled on Wednesday Feb. 5 due to inclement weather; Co-ed and men’s basketball, Power Vinyasa yoga, Lap swim and Cardio fusion were the programs affected. Diane will submit additional building use forms for these five programs for a makeup date.

Diane also reported that indoor soccer has low numbers compared to the previous session. Diane will research the numbers from previous sessions/years and report to commission at the March meeting.

Program proposals:

Cheryl Marginean made a motion to approve the **Easter party** program proposal as written, seconded by Edd Kuhn, unanimously approved and motion carried.

Edd Kuhn made a motion to approve the **introduction to water exercise** with the following amendment; change open to district seniors to open to adults, seconded by Cheryl Marginean, unanimously approved and motion carried.

<h2 style="margin: 0;">Wheatland Recreation Commission</h2> <h3 style="margin: 0;">Program Proposal Winter 2014</h3>

Description:	New <input type="checkbox"/>	Ongoing <input checked="" type="checkbox"/>
Swim <input type="checkbox"/>		

Easter Party: party for children 8 years and younger. Games, prizes, crafts, and Easter egg hunt. Refreshments will be served. Party will be from 11 a.m. to noon.
 Program Coordinator: Diane Jennings

Program Location:
Scottsville Firehouse

Program Dates:		
Start: 4/12	End: 4/12	Other:

Participants:		
Target:	Minimum:	Maximum:

New Equipment Needs	Inventory on Hand	Cost of Quantity Purchased
Filled Easter eggs	prizes	
refreshments		
Craft supplies		
		Total:

Program Cost Summary:			
	Contract		Salary
<input type="checkbox"/>			
Registration Fees:	\$\$	Expenses:	\$\$
		Supplies	\$280.00
Total Revenue:		Total Expenses:	\$280.00
Program Net Cost:			

<h1 style="margin: 0;">Wheatland Recreation Commission</h1> <h2 style="margin: 0;">Program Proposal Winter 2014</h2>

Description:	New <input checked="" type="checkbox"/>	Ongoing
Swim <input type="checkbox"/>		

Introduction to Water Exercise: Come enjoy the benefits of water exercise!
 Participants may choose water walking, lap swimming or a self directed activity. Open to **district seniors**. Open to adults.
 Program Coordinator: Kerry Hallock

Program Location:
Wheatland Chili High School Pool Tuesday mornings from 9-10 a.m.

Program Dates:		
Start: 3/25	End: 4/8	Other: (3/25, 4/1, 4/8)

Participants:		
Target: 15	Minimum: 9	Maximum:

New Equipment Needs	Inventory on Hand	Cost of Quantity Purchased
		Total:

Program Cost Summary:			
Contract		Salary <input checked="" type="checkbox"/>	
Registration Fees:	\$\$	Expenses:	\$\$
\$6	\$54.00	Salary (3 x \$18)	\$54.00
Total Revenue:	\$54.00	Total Expenses:	\$54.00
Program Net Cost:	-0-		

Councilwoman Lisa Wasson suggested that an announcement be made to the Mumford Seniors regarding the Intro to water exercise class. Diane will advertise with Michele Adair and contact Gary Hultz (Mumford Senior group) regarding the new program.

Old business:

Sign/Banner-Lisa Wasson

Councilwoman Wasson explained to the Commission that budgets are general budgets and are used as guidelines. Since the recreation budget is not an itemized budget, any purchase out of the ordinary would need Town Board approval. The expense would first be approved by the Commission and then submitted to the Town Board for approval.

The banner is an item that is not purchased on a yearly basis and is considered—"out of the ordinary". Donna will get the specific price and specs for the banner so Diane could ask for Town Board approval.

Pay increases for summer staff-Lisa Wasson

Councilwomen Wasson explained to the commission that the Town board is aware that the step program does not apply to recreation employees. The commission is encouraged to present a policy to the Town Board.

Some research into other recreation programs with similar job descriptions should be looked at and used for the current suggested raises for two recreation employees.

Recreation fees:

Supervisor Dobson is looking for a list of fees for the year. After some discussion Mark explained that fees are set up on a quarterly basis. Fees can not be confirmed until expenses are determined by each individual program. Mark will resend the presentation to all commission members and to Councilwoman Wasson on what was presented to Town Board members in 2013.

New business:

Town board report:

Diane should report on the success of the open swim pizza party, the Rollerskating party and the new program aimed at seniors, "Adult swim program".

Adjournment:

There being no further business, Kerry Hallock made motion to adjourn the meeting at 8:05 P.M.

Next Regular Meeting

March 20, 2014

Meeting room B

7 P.M.

Respectfully Submitted,

Diane Jennings,
Recreation Coordinator

Recreation Report for March, 2014

The recreation meeting scheduled for March 20, 2014, was canceled due to conflicts in schedules and there being no pressing business.

Incoming vouchers

Collomer Jones	\$558.00	contract for Afterschool Karate instruction
Helen Bilak	\$425.00	Aerobic instruction session one

Program Updates

Swim Program	
Group swim	34
Parent/child lessons	12
Private swim lessons	17
Family swim	7
Water walking	6
Lap swim	7

Last meeting Mark Turner said he would like to see statistics of indoor soccer for past sessions. Below is a break down. Under groups the number in parentheses in the number of participants in that grade range. For example in winter 2014 there was 17 kids in the Kindergarten to 3rd grade group.

Indoor soccer statistics for 2011-2014

Time of year	Number of participants	Fee charged	Groups
Winter 2014	30	\$35	(17)-K-3; (13)-4-5th
Fall 2013	42	\$33	(25) K-3; (17) 4-5th
Winter 2013	50	\$33	(15) K-2; (23) 3-5th; (12) 6-8th
Fall 2012	56	\$33	(19)-K-2; (26) 3-5th; (11) 6-8th
Winter 2012	48	\$25/\$35	(13) K-2 nd ; (25) 3-5 th ; (10) 6-8th
Fall 2011	54	\$30	(20) K-2; (24) 3-5 th ; (10) 6-8 th
Winter 2011	41	\$25	(16) K-2 nd ; (15) 3-4 th ; (10) 6-8 th

Next meeting Diane and Donna will be discussing the Summer Johnson park program.

Next meeting is scheduled for: **Thursday, April 24**

Minutes of Meeting
Wheatland Recreation and Cultural Commission
April 24, 2014

Members present: Mark Turner, Kerry Hallock, Cheryl Marginean, and Scott Birnie

Absent: Edd Kuhn

Also present: Recreation Coordinator Diane Jennings, Recreation Director Donna Fitzgerald

Call to Order, Roll Call:

Mark Turner called the meeting to order at 7:00 P.M.

Approval of Meeting Minutes:

<<March 20, 2014 meeting was cancelled-report was sent out>>

Cheryl Marginean made a motion to approve the meeting minutes of February 20, 2014, seconded by Kerry Hallock, unanimously approved and motion carried.

Public before the Board:

No public before the board

Coordinator's Report presented by Diane Jennings:

Incoming vouchers:

Payment to:	Amount of Payment:	Payment For:
Lindsay Berman	756.00	Yoga instruction
Diane Jennings	24.00	Petty cash-Easter party
Karen Eichele	450.00	Cardio Fusion Instruction
Charlene Birnie	270.00	Lifeguard certification class
Charlene Birnie	67.50	Subbing for Kerry Hallock
American Red Cross	197.00	Certification cards
Chase: Oriental Trading	48.41	Easter Party
Chase: Walmart	125.97	Easter Party

Program updates:

Diane informed the Commission about the Easter Party held on April 12, 2014. The weather was excellent, warmest it has ever been. There were about 45 kids in attendance. Everyone had great time and we remained under budget.

Program proposals:

Wheatland Recreation Commission Program Proposal Winter 2014

Description:	New <input type="checkbox"/>	Ongoing <input type="checkbox"/>	Swim <input type="checkbox"/>
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Group swim: Levels 1-2-3 from 1:30 to 2:00 Levels 4-5-6 from 2:10-2:40 Parent child from 2:10-2:40 Program director: Kerry Hallock Monday-Thursday for 2 weeks
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Program Location:
Wheatland Chili High School pool

Program Dates:		
Start: 7/7	End: 7/17	Other: July 7, 8, 9,10, 14, 15, 16, 17

Participants:		
Target: 20	Minimum: 17	Maximum:

Program Cost Summary:			
Contract <input type="checkbox"/>		Salary <input type="checkbox"/>	
Registration Fees:	\$\$	Expenses:	\$\$
\$44 based on Min.	\$ 748.00	Lifeguard @ 9.00	\$ 126.00
		Director @ 18.00	\$ 252.00
		Instructor @ 8.00 (3)	\$ 336.00
Total Revenue:	\$ 748.00	Total Expenses:	\$ 714.00
Program Net Cost:	\$ +34.00		

Motion made by Scott Birnie to approve summer swim proposal as written, seconded by Cheryl Marginean, unanimously approved and motion carried.

Wheatland Recreation Commission Program Proposal Winter 2014

Description:	New <input type="checkbox"/>	Ongoing <input type="checkbox"/>	Swim <input type="checkbox"/>
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Open swim: 2:45-3:15 pm Program director: Kerry Hallock Monday-Thursday for 2 weeks

Program Location:
Wheatland Chili High School pool

Program Dates:		
Start: 7/7	End: 7/17	Other: July 7, 8, 9,10, 14, 15, 16, 17

Participants:		
Target: 20	Minimum: 11	Maximum:

Program Cost Summary:			
Contract <input type="checkbox"/>		Salary <input type="checkbox"/>	
Registration Fees:	\$\$	Expenses:	\$\$
\$10 based on Min.	\$ 110.00	Lifeguard @ 9.00	\$ 36.00
		Director @ 18.00	\$ 75.00
Total Revenue:	\$ 110.00	Total Expenses:	\$ 108.00
Program Net Cost:	\$ +2.00		

Other:
 Lifeguard @ \$9.00 x 4 hrs
 Director @ \$18.00 x 4 hrs

Motion made by Cheryl Marginean to approve the open swim program proposal as written, seconded by Scott Birnie, unanimously approved and motion carried.

Safety Plan Approval:

Diane pointed out to the Commission three changes in the safety plan. Page 5 and page 8 had three changes suggested by the Monroe County Health Department from last year.

- Change progressive swimming instructor from N/A to other (campers swim tested who are going to Seabreeze-wave pool)
- Change qualified lifeguard from N/A to actively supervise participants in the camp's swimming activities as detailed in the camp's approved safety plan.
- Change: what will be done if water service is interrupted or unavailable for more than a few hours? To close camp. Send campers home. After some discussion the commission wanted to change the response to obtain bottled water.

Cheryl Marginean made a motion to approve the safety plan proposal with the following amendments: change page 8 to obtain bottled water, seconded by Scott Birnie, unanimously approved and motion carried.

Old Business:

None

New business:

Wheatland Recreation Sign:

Donna Fitzgerald asked the commission for approval for the Wheatland Recreation Banner. The lettering will be brown vinyl on a white background, size 36"x72", and cost of \$139.00. Kerry Hallock made a motion to approve the purchase of the banner amount not to exceed \$139, seconded by Cheryl Marginean, unanimously approved and motion carried.

Johnson Park 2014:

Donna Fitzgerald informed the commission of the upcoming changes for Johnson Park this year. We will be offering an orientation for new campers previous to camp starting. After the "new camper" orientation we will offer a camp orientation to all campers' families.

Donna also reported that the camp is going become stricter on drop off/pick up policy. All campers will need to have parents or guardians sign them into camp each morning and sign them out of camp each afternoon.

Donna told the commission that she and Diane are working on updating packets that are distributed to campers and will have available by next meeting.

Johnson Park program proposal:

Cheryl Marginean made a motion to approve the Johnson Park program proposal as written, seconded by Scott Birnie, unanimously approved and motion carried.

Wheatland Recreation Commission Program Proposal Winter 2014

<input type="checkbox"/> Description:	New <input type="checkbox"/>	Ongoing <input checked="" type="checkbox"/>	Swim <input type="checkbox"/>
Johnson Park 2014 6 week program for completed K-7 th grade. Monday thru Friday 9am to 1pm. Games, field trips, and crafts			

Program Location:
Johnson Park-Browns Ave

Program Dates:		
Start: June 30	End: August 8	Other: (no camp on July 3 &4)

Participants:		
Target: 75	Minimum:	Maximum: 110

Program Cost Summary:			
	Contract <input type="checkbox"/>		Salary <input checked="" type="checkbox"/>
Registration Fees:	\$\$	Salaries	\$9750.00
Field trip revenue	\$3580.00	Field Trips	\$3320.00
Registration fees		bus lease	\$430.00
\$125.00	\$11000.00	Bus driver fee	\$315.00
(based on last year's #		Misc. supplies	\$300.00
Of participants-88)		Staff shirts	\$160.00
		Insurance for bus	\$120.00
Total Revenue:	\$14580.00	Total Expenses:	\$14395.00
Program Net Cost:	+\$185.00		

Previous registration fees:
 2010-\$80.00
 2011- \$90.00
 2012-\$100.00
 2013-\$110.00

Before and after care proposal:

Kerry Hallock made a motion to approve the before/aftercare program proposal as written, seconded by Cheryl Marginean, unanimously approved and motion carried.

<h2 style="margin: 0;">Wheatland Recreation Commission</h2> <h3 style="margin: 0;">Program Proposal Winter 2014</h3>

Description: New <input type="checkbox"/> Ongoing <input checked="" type="checkbox"/> Swim <input type="checkbox"/>
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Johnson Park before and after care: quiet time 1.5 hours prior to camp and 2.5 hours after camp. No playground equipment.
Before camp: 7:30 A.M. to 9:00 A.M. After camp: 1:00 P.M. to 3:30 P.M.

Program Location:
Johnson Park, Browns Ave.

Program Dates:		
Start: June 30	End: August 8	Other: (no camp on July 3&4)

Participants:		
Target: 20/each time period	Minimum: 16	Maximum: 20/time slot or add additional staff

Program Cost Summary:			
Contract <input type="checkbox"/>		Salary <input checked="" type="checkbox"/>	
Registration Fees:	\$\$	Salaries-before care	\$756.00
Before care \$40.00	\$ 800.00	Salaries-after care	\$1260.00
After care- \$70.00	\$1400.00		
Total Revenue:	\$2200.00	Total Expenses:	\$2086.00
Program Net Cost:	+\$114.00		

Before care 1.5 hrs. per day x 28= 42 hrs. x \$18.00=\$756.00

After care 2.5 hrs. per day x 28=70 hrs. x \$18.00=\$1260.00

2013 Fees: \$30/\$60 (was ½ hour less for each)

Donna had announced that Michelle Ingerick has resigned so Diane asked for approval for a Pennysaver ad to advertise the position for two weeks in the Genesee Valley Pennysaver in a 2x2.5 ad amount not to exceed \$95.00. Cheryl Marginean made a motion to approve, seconded by Kerry Krenzer, unanimously approved and motion carried.

Town Board Report:

Mark Turner suggested that Diane reports to the Town Board on the following:

- Success of Easter party
- Updated our fees-discussed similar sized towns
- Improved pick up/drop off policy
- Increased time for before/after care-still best value in the area
- Offering orientation for “New Campers” as well as previous campers

Adjournment:

There being no further business, Cheryl Marginean made motion to adjourn the meeting at 8:05 P.M.

Next Regular Meeting

May 15, 2014
Meeting room B
7 P.M.

Respectfully Submitted,

Diane Jennings,
Recreation Coordinator

Minutes of Meeting
Wheatland Recreation and Cultural Commission
May 15, 2014

Members present: Mark Turner, Kerry Hallock, Cheryl Marginean, and Scott Birnie

Absent: Edd Kuhn

Also present: Recreation Coordinator Diane Jennings, Recreation Director Donna Fitzgerald, and Councilwoman Lisa Wasson

Call to Order, Roll Call:

Mark Turner called the meeting to order at 7:15 P.M.

Approval of Meeting Minutes:

Kerry Hallock made a motion to approve the meeting minutes of April 24, 2014, seconded by Cheryl Marginean, unanimously approved and motion carried.

Public before the Board:

No public before the board

Coordinator's Report presented by Diane Jennings:

Incoming vouchers:

No incoming vouchers

Scott Birnie arrives at 7:16 P.M.

Program proposals:

Cheryl Marginean made a motion to approve the Gentle yoga proposal as written, seconded by Kerry Hallock, unanimously approved and motion carried.

Cheryl Marginean made a motion to approve the Power Yoga with the following amendment: change the registration fee from \$28.00 to \$36.00 (\$9 per class), seconded by Scott Birnie, unanimously approved and motion carried.

Kerry Hallock made a motion to approve the Flag football proposal as written, seconded by Scott Birnie, unanimously approved and motion carried.

Wheatland Recreation Commission Program Proposal Summer 2014

Description:		
	New <input type="checkbox"/>	Ongoing <input checked="" type="checkbox"/>
Swim <input type="checkbox"/>		
Gentle yoga taught by Lourdes Roa on Monday evenings from 7pm to 8:15pm 11 week program		

Program Location:
Wheatland Senior Center

Program Dates:		
Start: 6/9	End: 8/25	Other: no class on 6/21

Participants:		
Target: 10	Minimum: 6	Maximum: 12

Program Cost Summary:			
Contract <input checked="" type="checkbox"/>		Salary <input type="checkbox"/>	
Registration Fees:	\$\$	Expenses:	\$\$
		\$40.00/class	\$440.00
\$99.00 (\$9/class)	\$594.00		
Total Revenue:	\$59400	Total Expenses:	\$440.00
Program Net Cost:	\$154.00		

<h2 style="margin: 0;">Wheatland Recreation Commission</h2> <h3 style="margin: 0;">Program Proposal Summer 2014</h3>

Description:	New <input type="checkbox"/>	Ongoing <input checked="" type="checkbox"/>	Swim <input type="checkbox"/>
<p>Power Vinyasa Yoga: 4 weeks on Wednesday evenings from 7:00pm to 8:15pm Try our new 4-class series, designed for the beginner yoga student, to learn a fitness based approach to yoga that builds strength and increases flexible. You will leave feeling relaxed and energized.</p> <p>Program Coordinator: Kathy Merritt</p>			

Program Location:
Senior Center

Program Dates:		
Start: 6/11	End: 7/2	Other:

Participants:		
Target: 10	Minimum: 6	Maximum: 12

Program Cost Summary:			
		Contract <input checked="" type="checkbox"/>	Salary <input type="checkbox"/>
Registration Fees:	\$\$	Expenses:	\$\$
\$36.00	\$216.00	Contract \$40/class	\$160.00
Total Revenue:	\$216.00	Total Expenses:	\$160.00
Program Net Cost:	+\$56.00		

Wheatland Recreation Commission Program Proposal

Description:	New <input type="checkbox"/>	Ongoing <input checked="" type="checkbox"/>	Swim <input type="checkbox"/>
<p>Flag Football: Open to boys/girls entering 3-6th grade in the fall of 2014 Practice and games will be held on Tues. Thurs. and Sat. All practices are held at Freeman Park Mumford. All games are played in Mumford, Riga, and Brockport. All players will receive a t-shirt with uniform # And name on the back. Team divisions: 7/8 yr. old Scottsville only, 9/10 yr. old and 11/12 yr. old 5 vs 5 Flag football (NFL Youth FFL Rules)</p>			

Program Location:
Freeman park in Mumford

Program Dates:		
Start: 9/2/2014	End: 10/30/2014	Other:

Participants:		
Target: 20	Minimum: 10	Maximum: 30

New Equipment Needs	Inventory on Hand	Cost of Quantity Purchased
2 Junior size footballs		\$30 each
Small cones		\$25.00
		Total:

Program Cost Summary:			
Contract		Salary <input type="checkbox"/>	
Registration Fees:	\$\$	Expenses:	\$\$
\$45.00	\$450.00	Shirts based on min.	\$160.00
		Year end party	\$ 60.00
		Supplies	\$ 85.00

Total Revenue:	\$450.00	Total Expenses:	\$305.00
Program Net Cost:	\$145.00		

Cheryl Marginean made a motion to approve the following staff for Johnson Park,

- | | | | | |
|----|----------------|---------------------------|----------|---------|
| 1. | Laura Hogan | Large Program Coordinator | step one | \$10.00 |
| 2. | Jaclyn Stryker | Recreation Attendant | step one | \$ 8.00 |
| 3. | Madeline Gee | Recreation Attendant | step one | \$ 8.00 |
| 4. | Zach McCormick | Recreation Attendant | step one | \$ 8.00 |
| 5. | Emily Boehm | Recreation Attendant | step one | \$ 8.00 |
| 6. | Samantha Berl | Recreation Attendant | step one | \$ 8.00 |
| 7. | Emily Cook | Recreation Attendant | step one | \$ 8.00 |

Seconded by Kerry Hallock, unanimously approved and motion carried.

Diane stated that staff for Johnson park needs to complete training in order to be in compliance with the Monroe County Health Department for summer camp. Diane proposed hiring Charlene Birnie to teach both American Red Cross CPR for the Professional Rescuer and American Red Cross First Aid/CPR/AED at a rate of \$15.00 per hour and pricing for cards total amount not to exceed \$276.00.

In order to approve the training session Mark Turner suggested to amending the Johnson Park Camp program registration fee from \$125.00 to \$130.00 to cover additional cost of training.

Motion made by Scott Birnie to approve staff training proposal as written and amending the Johnson Park camp registration fee to \$130.00, seconded by Cheryl Marginean, unanimously approved and motion carried.

Old Business:

None

New business:

Donna shared with the Commission the revised forms that will be used for Johnson Park camp.

Town Board Report:

- Training
- Sign in/sign out procedure
- New camper orientation

Adjournment:

There being no further business, Scott Birnie made motion to adjourn the meeting at 8:00 P.M.

Next Regular Meeting

June 19, 2014
Meeting room B
7 P.M.

Respectfully Submitted,

Diane Jennings,
Recreation Coordinator

Minutes of Meeting
Wheatland Recreation and Cultural Commission
June 19, 2014

Members present: Mark Turner, Kerry Hallock, Cheryl Marginean, Scott Birnie, and Edd Kuhn

Absent: Recreation Director Donna Fitzgerald

Also present: Recreation Coordinator Diane Jennings and Councilwoman Lisa Wasson

Call to Order, Roll Call:

Mark Turner called the meeting to order at 7:03 P.M.

Approval of Meeting Minutes:

Scott Birnie made a motion to approve the meeting minutes of May 15, 2014, seconded by Cheryl Marginean, unanimously approved and motion carried.

Public before the Board:

No public before the board

Coordinator's Report presented by Diane Jennings:

Incoming vouchers:

Charlene Birnie	\$ 45.00	CPR & 1 st Aid training
Penny Lane Printing	\$ 394.45	Summer insert
"Chase Card purchases"	\$ 89.45	J.P. Supplies
FM Office Products	\$ 80.36	Computer ink
Helen Bilak	\$ 400.00	Aerobic instruction
Christina DeStounis	\$ 90.00	Water walking instruction
Penny Lane Printing	\$ 92.72	Health Director ad
Printing Plus	\$ 139.00	Wheatland Recreation Banner
Charlene Birnie	\$ 52.58	Sub. For Kerry Hallock
Colomer Jones	\$ 441.00	Karate instruction
Long Acre Farms	\$ 415.00	J.P. Field trip
American Red Cross	\$ 135.00	Red cross cards

Program updates:

Current registration numbers as of June 19:

Johnson Park 15 before care 3 after care 5

Power Yoga 6 Gentle Yoga 7

Open swim 0

Parent child swim 0

Group swim level 1-2-3 (4)

Group swim level 4-5-6 (1)

Wednesday June 11, 2014

Diane asked for a motion to approve:

Promoting Emily Boehm to Health Director @ \$10.00 per hour and to approve the following staff as recreation attendants step 1 \$8.00/hr.:

Kyle Smith
Abigail Stryker
Jared Grasso
Ben Gebhardt
Elizabeth Russell
Taylor Seiheimer

Motion made by Edd Kuhn, seconded by Kerry Hallock, unanimously approved and motion carried.

Tuesday June 17, 2014

Diane asked for a motion to approve:

Jake Sutherland as a recreation attendant step 1 \$8.00

(Jake is a previous employee and Jackie Stryker notified Diane on Tuesday that she was not returning)

Motion made by Edd Kuhn, seconded by Cheryl Marginean, Mark Turner also approved so motion was carried.

Old Business:

Bus driver

Diane Jennings asked the commission to make a motion to enter into a contract agreement with Marilyn Johnson for bus driving services at a rate of \$12.50 per hour. Cheryl Marginean made a motion to approve Marilyn Johnson, seconded by Edd Kuhn, unanimously approved and motion carried.

Wheatland Recreation Banner

Diane showed the Commission the new Banner.

New business:

Audit review and procedure changes

Diane Jennings updated the Commission on the results of Wheatland's Procedural Audit:

The following procedures have been put in place since the procedural audit in 2013:

1. Deposits are made within 24 hours of receiving payment-deposits are taken to the Town Clerk's office.
2. Recreation department now uses a three part receipt book-one copy for participant, one copy for recreation department and one copy for Town Clerk.

Procedures that will be implemented for Summer Camp:

1. Receipts will be issued for field trips for checks and cash and given to participant.
2. Deposits will be made within 24 hours of receiving payment for field trips.

Procedures to be discussed at meeting:

1. Independent review to compare participation to cash collected/deposited.

Mark Turner stated that the commission should not be responsible for an independent review and that the person should be either an elected official or Town employee. Lisa Wasson suggested asking the supervisor who they would want to appoint to fulfil this obligation-the liaison to the Commission or the budget officer and that it could be done on a quarterly basis.

2. Hand written explanation regarding the source of funds.

Commission feels that the current ledger process Diane does is sufficient for all the information needed. Diane should either download on a zip drive the ledger or post on the network so information is not just on the recreation computer.

Town Board Report:

Diane should report on the upcoming programs and the discussion of the procedural audit.

Adjournment:

There being no further business, Cheryl Marginean made motion to adjourn the meeting at 7:34 P.M.

Next Regular Meeting

July 17, 2014

Meeting room B

7 P.M.

Respectfully Submitted,

Diane Jennings,
Recreation Coordinator

Minutes of Meeting
Wheatland Recreation and Cultural Commission
July 17, 2014

Members present: Mark Turner, Scott Birnie, and Edd Kuhn

Absent: Kerry Hallock and Cheryl Marginean

Also present: Recreation Coordinator Diane Jennings, Recreation Director Donna Fitzgerald and Councilwoman Lisa Wasson

Call to Order, Roll Call:

Mark Turner called the meeting to order at 7:01 P.M.

Approval of Meeting Minutes:

Edd Kuhn made a motion to approve the meeting minutes of June 19, 2014, seconded by Scott Birnie, unanimously approved and motion carried.

Public before the Board:

No public before the board

Coordinator's Report presented by Diane Jennings:

Incoming vouchers:

Long Acre Farms	\$ 91.00	field trip balance
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Chase:

JoAnn Fabrics	\$ 16.99	Johnson park supplies
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Walmart	\$ 64.74	Johnson park supplies
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Program updates:

June 23 was our pre-camp inspection

June 26 was staff training and parent orientation-we had about seven families attend

June 30 camp started

- 92 campers
- 17 before care
- 21 after care

Increased our camp permit to 100 campers

*Diane will find out occupancy limit of the pavilion

Old Business:

Audit procedures

Councilwoman Wasson reported that the Town Board was satisfied with the current documents in reporting revenue. Donna Fitzgerald suggested clarifying with the budget officer about copying the checks. On a quarterly basis, Councilwoman Wasson will compare number of registrations to income received.

New business:

2015 Budget

Donna and Diane passed out the suggested 2015 budget for commission member's review.

Commission went into an executive session at 7:20 p.m.

Executive session ended at 7:45 p.m.

Commission members suggested the following recommendations:

- Asked that a notation regarding the swim fees be modified in the event that the pool renovations are delayed.
- Show background information regarding t-shirt purchases
- Examine yoga revenue vs. yoga expenses

Diane was asked to find out how the Town Board budgets for hourly pay.

Town Board Report:

Diane should report on the Johnson Park program

Update Town Board on pool renovations

Other business:

Diane informed the Commission that she is in her last semester of school and her schedule for the Fall semester has classes on Tuesdays and Thursday. Mark Turner suggested sending out an email to all Commission members if they would be able to return to the 4th Monday of the month for recreation meetings.

Adjournment:

There being no further business, Edd Kuhn made motion to adjourn the meeting at 8:30 P.M.

Next Regular Meeting

August 21, 2014

Meeting room B

7 P.M.

Respectfully Submitted,

Diane Jennings,
Recreation Coordinator

Minutes of Meeting
Wheatland Recreation and Cultural Commission
August 21, 2014

Members present: Mark Turner, Scott Birnie, Cheryl Marginean and Kerry Hallock

Absent: Edd Kuhn

Also present: Recreation Coordinator Diane Jennings, Recreation Director Donna Fitzgerald and Councilwoman Lisa Wasson

Call to Order, Roll Call:

Mark Turner called the meeting to order at 7:04 P.M.

Approval of Meeting Minutes:

Cheryl Marginean made a motion to approve the meeting minutes of July 17, 2014, seconded by Scott Birnie, unanimously approved and motion carried.

Public before the Board:

No public before the board

Coordinator's Report presented by Diane Jennings:

Incoming vouchers:

Seabreeze \$1775.50 Field trip Johnson Park

Chase receipts:

Walmart \$ 23.04 Johnson Park Supplies

Wegmans \$ 42.75 Johnson Park Supplies

Program proposals:

- Cheryl Marginean made a motion to approve Group swim as written, seconded by Scott Birnie, unanimously approved and motion carried.
- Scott Birnie made a motion to approve Tiny Tots as written, seconded by Cheryl Marginean, unanimously approved and motion carried.
- Cheryl Marginean made a motion to approve the Stroke refinement as written, seconded by Scott Birnie, unanimously approved and motion carried.
- Cheryl made a motion to approve lap swim with the following amendments; change fee to \$33 from \$30 and change end date to 11/3, seconded by Scott Birnie, unanimously approved and motion carried.
- Scott Birnie made a motion to approve the parent/child swim class as written, seconded by Cheryl Marginean, unanimously approved and motion carried.
- Cheryl Marginean made a motion to approve the family swim program with the following amendments; change fee from \$55 to \$60, seconded by Scott Birnie, unanimously approved and motion carried.

Wheatland Recreation Commission Program Proposal Fall 2014

Description:	New <input type="checkbox"/>	Ongoing <input type="checkbox"/>	Swim <input checked="" type="checkbox"/>
Group swim: Mondays 5:30-6:00 Levels 1-3 6:05-6:35 Levels 1-6 6:40-7:10 Levels 4-6 Program director: Kerry Hallock			

Program Location:
Wheatland Chili High School pool

Program Dates:		
Start: 9/22	End: 11/3	Other: no class on 10/13

Participants:		
Target: 45	Minimum: 30	Maximum: 90

New Equipment Needs	Inventory on Hand	Cost of Quantity Purchased
Life jackets	0	\$40.00
(split fee with Private lessons)		
		Total: \$40

Program Cost Summary:			
Contract <input type="checkbox"/>			
Salary <input checked="" type="checkbox"/>			
Registration Fees:	\$\$	Expenses:	\$\$
\$40.00 based on Min.	\$ 1200.00	Lifeguard @ 9.00	\$ 108.00
		3 instructors@ 9.00/8.00	\$ 324.00
		Director	\$ 216.00
		1 aide	\$ 96.00
		Supplies	\$ 20.00
Total Revenue:	\$ 1200.00	Total Expenses:	\$ 764.00
Program Net Cost:	\$ 436.00		

Wheatland Recreation Commission

Program Proposal Fall 2014

Description:	New <input checked="" type="checkbox"/>	Ongoing <input type="checkbox"/>	Swim
Tiny Tots: For kids who are not quite ready for Level 1 (3 & 4 year olds) Program director: Kerry Hallock			

Program Location:
Wheatland Chili High School pool Monday evenings from 5:30-6:00 (same time as levels 1-3 group swim)

Program Dates:		
Start: 9/22	End: 11/3	Other: no class on 10/13

Participants:		
Target: 3	Minimum: 1	Maximum: 3

New Equipment Needs	Inventory on Hand	Cost of Quantity Purchased
	0	
		Total:

Program Cost Summary:			
		Contract <input type="checkbox"/>	
Salary <input checked="" type="checkbox"/>			
Registration Fees:	\$\$	Expenses:	\$\$
\$40.00 based on Min.	\$ 40.00	Lifeguard @ 9.00	\$
		1 instructors@ 8.00/\$9.00	\$ 27.00
		Director	\$
		1 aide	\$
		Supplies	\$
Total Revenue:	\$ 40.00	Total Expenses:	\$ 27.00
Program Net Cost:	\$ +13.00		

Wheatland Recreation Commission Program Proposal Fall 2014

Description: New Ongoing Swim

Stroke refinement:

For adults and kids who would like to improve their strokes and endurance
Program director: Kerry Hallock

Program Location:

Wheatland Chili High School pool
Monday evenings from 6:40-7:10 (same time as levels 4-6 group swim)

Program Dates:

Start: 9/22	End: 11/3	Other: no class on 10/13
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Participants:

Target: 3	Minimum: 1	Maximum: 8
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New Equipment Needs	Inventory on Hand	Cost of Quantity Purchased
	0	
		Total:

Program Cost Summary:

Contract

Salary

Registration Fees:	\$\$	Expenses:	\$\$
\$40.00 based on Min.	\$ 40.00	Lifeguard @ 9.00	\$
		1 instructors@ 8.00/\$9.00	\$ 27.00
		Director	\$
		1 aide	\$
		Supplies	\$
Total Revenue:	\$ 40.00	Total Expenses:	\$ 27.00
Program Net Cost:	\$ +13.00		

Wheatland Recreation Commission

Program Proposal Fall 2014

Description: New Ongoing Swim

Lap swim:

Adult lap swimming held on Monday and Wednesday evenings from 7:15-8:15 pm
 Program director: Kerry Hallock

Program Location:

Wheatland Chili High School Pool

Program Dates:

Start: 9/22	End: 10/29-11/3	Other: no class on 10/13
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Participants:

Target: 8	Minimum: 7	Maximum: 12
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New Equipment Needs	Inventory on Hand	Cost of Quantity Purchased
		Total:

Program Cost Summary:

Contract

Salary

Registration Fees:	\$\$	Expenses:	\$\$
\$30.00 based on target.	\$ 210.00	Lifeguard @ \$9.00	\$108.00
Fee \$33		Director @ \$18.00	
Total Revenue:	\$ 210.00 (231.00)	Total Expenses:	\$ 108.00
Program Net Cost:	\$+ 102.00 (123.00)		

Wheatland Recreation Commission

Program Proposal Fall 2014

Description: New Ongoing Swim

Parent child swim:

Ages 6 months to 3 years swim lessons for child with parent. Tuesdays from 5:45-6:15 p.m.

Program director: Kerry Hallock

Program Location:

Wheatland Chili High school pool

Program Dates:

Start: 9/23

End: 10/28

Other:

Participants:

Target: 8

Minimum: 4

Maximum: 10

New Equipment Needs	Inventory on Hand	Cost of Quantity Purchased
		Total:

Program Cost Summary:

Contract

Salary

Registration Fees:	\$\$	Expenses:	\$\$
\$40.00 based on min.	\$ 160.00	Lifeguard@ 9.00	\$ 27.00
		Director @ 18.00	\$ 54.00
Total Revenue:	\$ 160.00	Total Expenses:	\$ 81.00
Program Net Cost:	+\$79.00		

Wheatland Recreation Commission

Program Proposal Fall 2014

Description: New Ongoing Swim

Family swim:

Held on Tuesday nights from 6:20 to 7:10pm. Parents must accompany children in the water.

Program director: Kerry Hallock

Program Location:

Wheatland Chili High school pool

Program Dates:

Start: 9/23	End: 10/28	Other:
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Participants:

Target: 5 families	Minimum: 3 families	Maximum: 8 families
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New Equipment Needs	Inventory on Hand	Cost of Quantity Purchased
		Total:

Program Cost Summary:

Contract

Salary

Registration Fees:	\$\$	Expenses:	\$\$
\$55.00 based on min.	\$ 165.00-180.00	Life guard \$9.00 x 5	\$ 45.00
\$60		Director @ 18.00	\$ 90.00
Total Revenue:	\$ 165.00- 180.00	Total Expenses:	\$ 135.00
Program Net Cost:	+\$30.00 +40.00		

Wheatland Recreation Commission

Program Proposal Fall 2014

Description:	New <input type="checkbox"/>	Ongoing <input type="checkbox"/>	Swim <input checked="" type="checkbox"/>
Water walking Teacher directed, low impact water walking. Held on Tuesdays for 6 weeks from 7:15-8:00 pm Program director: Kerry Hallock Instructor: Christine Destounis			

Program Location:
Wheatland Chili High School pool

Program Dates:		
Start: 9/23	End: 10/28	Other:

Participants:		
Target: 8	Minimum: 6	Maximum: 12

New Equipment Needs	Inventory on Hand	Cost of Quantity Purchased
		Total:

Program Cost Summary:			
Contract <input checked="" type="checkbox"/>		Salary <input checked="" type="checkbox"/>	
Registration Fees:	\$\$	Expenses:	\$\$
\$44 based on min.	\$264.00	Instructor-contract	\$ 90.00
		Director-18.00	\$108.00
		Lifeguard	\$
Total Revenue:	\$264.00	Total Expenses:	\$ 198.00
Program Net Cost:	+\$66.00		

Scott Birnie made a motion to approve water walking as written, seconded by Cheryl Marginean, unanimously approved and motion carried.

Wheatland Recreation Commission Program Proposal Fall 2014

Description:	New <input type="checkbox"/>	Ongoing <input type="checkbox"/>	Swim <input checked="" type="checkbox"/>
Private swim: 3 classes with 5 students each, held on Wednesdays for 6 weeks, 30 minutes per class. 5:30-6:00; 6:05-6:35; 6:40-7:10 Program director: Kerry Hallock			

Program Location:
Wheatland Chili High school pool

Program Dates:		
Start: 9/24	End: 10/28	Other:

Participants:		
Target: 15	Minimum: 15	Maximum: 15

New Equipment Needs	Inventory on Hand	Cost of Quantity Purchased
Life jackets	0	\$40
		Total:\$40.00

Program Cost Summary:			
Contract <input type="checkbox"/>		Salary <input checked="" type="checkbox"/>	
Registration Fees:	\$\$	Expenses:	\$\$
\$70.00	\$ 1050.00	Lifeguard @ 9.00	\$ 108.00
\$77.00	\$1155.00	5 Instructors @ 8.00/9.00	\$ 540.00
		director@ 18.00	\$ 216.00
		1 aide @ 8.00	\$ 96.00
		Equipment	\$ 20.00
Total Revenue:	\$ 1050.00 1155.00	Total Expenses:	\$ 980.00
Program Net Cost:	\$ +70.00 +175.00		

Cheryl Marginean made a motion to approve private swim with the following amendments; change fee from \$70 to \$77, seconded by Scott Birnie, unanimously approved and motion carried.

Wheatland Recreation Commission Program Proposal	Fall 2014
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Description:	New	Ongoing	Swim <input checked="" type="checkbox"/>
Two hours open swim Monday Dec. 29 for the Holiday Recess Open swim from 10am to 12pm			

Program Location:
High School Pool Must pre-register for open swim so enough staff is available and costs are covered-when number is over

Program Dates:		
Start: 12/29	End:	Other:

Participants:		
Target: 25	Minimum: 18	Maximum: 40 then need to add another lifeguard

New Equipment Needs	Inventory on Hand	Cost of Quantity Purchased
		Total:

Program Cost Summary:			
Contract <input type="checkbox"/>		Salary <input checked="" type="checkbox"/>	
Registration Fees:	\$\$	Expenses:	\$\$
\$2.00/person	\$36.00		
		Lifeguards	\$36.00
Total Revenue:	\$36.00	Total Expenses:	\$36.00
Program Net Cost:	\$0.00		

Motion made by Scott Birnie, seconded by Cheryl Marginean, unanimously approved and motion carried.

<p>Wheatland Recreation Commission Program Proposal Fall 2014</p>

Description:	New <input type="checkbox"/>	Ongoing <input checked="" type="checkbox"/>	Swim <input type="checkbox"/>
Gentle yoga taught by Lourdes Roa on Monday evenings from 7pm to 8:15pm Two six week programs Program Coordinator: Lourdes Roa			

Program Location:
Wheatland Senior Center

Program Dates:		
Start: 9/22	End: 12/15	Other: no class on 10/13

Participants:		
Target: 10	Minimum: 6	Maximum: 12

New Equipment Needs	Inventory on Hand	Cost of Quantity Purchased
		Total:

Program Cost Summary:			
Contract <input checked="" type="checkbox"/>		Salary <input type="checkbox"/>	
Registration Fees:	\$\$	Expenses:	\$\$
		\$54.00/class	
\$54.00 session 1	\$324.00	Session 1	\$240.00
\$ 54.00 session 2	\$324.00	Session 2	\$240.00
Total Revenue:	\$648.00	Total Expenses:	\$480.00
Program Net Cost:	+\$168.00		

Motion made by Kerry Hallock to approve gentle yoga as written, seconded by Cheryl Marginean, unanimously approved and motion carried.

Wheatland Recreation Commission Program Proposal	Fall 2014
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Description:	New <input type="checkbox"/>	Ongoing <input checked="" type="checkbox"/>	Swim <input type="checkbox"/>
Power Vinyasa Yoga: Two six week sessions on Wednesday evenings from 7:00pm to 8:15pm Program Coordinator: Kathy Merritt			

Program Location:
Senior Center Session 1 9/24-10/29 Session 2 11/5-12/10

Program Dates:		
Start: 9/24	End: 12/10	Other:

Participants:		
Target: 10	Minimum: 6 per session	Maximum: 12

New Equipment Needs	Inventory on Hand	Cost of Quantity Purchased
		Total:

Program Cost Summary:			
		Contract <input checked="" type="checkbox"/>	Salary <input type="checkbox"/>
Registration Fees:	\$\$	Expenses:	\$\$
\$54.00-session 1	\$324.00	Contract \$40/class	
\$54.00-session 2	\$324.00	Session 1	\$240.00
		Session 2	\$240.00
Total Revenue:	\$648.00	Total Expenses:	\$480.00
Program Net Cost:	+\$168.00		

Motion made by Kerry Hallock to approve power yoga as written, seconded by Scott Birnie, unanimously approved and motion carried.

<p>Wheatland Recreation Commission</p> <p>Program Proposal</p>	<p>Fall 2014</p>
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Description: New <input checked="" type="checkbox"/> Ongoing Swim <input type="checkbox"/>
Resita Ball Learn how to use the Resita ball for cardio and toning. Bring your own ball and mat. Be ready to have some fun with your workout! (Don't have a ball? Purchase can be made 1 st night of class) Wed. Evenings 6:30-7:45 pm

Program Location:
Wheatland Chili High school library

Program Dates:		
Start: 10/1	End: 11/19	Other

Participants:		
Target: 10-12	Minimum: 6	Maximum: 15

New Equipment Needs	Inventory on Hand	Cost of Quantity Purchased
		Total:

Program Cost Summary:			
Contract <input checked="" type="checkbox"/>		Salary <input type="checkbox"/>	
Registration Fees:	\$\$	Expenses:	\$\$
\$45	\$270.00	Contract \$30/hour	
		8.25 hrs. x \$30	\$247.50
Total Revenue:	\$270.00	Total Expenses:	\$247.50
Program Net Cost:	+\$22.50		

Motion made by Kerry Hallock to approve Resita Ball as written, seconded by Cheryl Marginean, unanimously approved and motion carried.

<p>Wheatland Recreation Commission Program Proposal Fall 2014</p>

Description:	New <input checked="" type="checkbox"/>	Ongoing <input type="checkbox"/>	Swim <input type="checkbox"/>
<p>Art Class: Learn to see as an artist, and paint as a painter. We'll explore a variety of brush techniques, experiment with color theory and paint mixing, and practice picture composition. In the process, you'll develop a more discerning eye about your own-and others' artwork.</p> <p>4 week class 90 minutes 6-7:30pm Minimum age of 16 years old</p> <p>Program coordinator: Terese Manfredi-Hill</p>			

Program Location:
WCHS art room

Program Dates:		
Start: 9/30	End: 10/21	Other:

Participants:		
Target: 7	Minimum: 3	Maximum: 10

New Equipment Needs	Inventory on Hand	Cost of Quantity Purchased
		Total:

Program Cost Summary:			
Contract <input checked="" type="checkbox"/>		Salary <input type="checkbox"/>	
Registration Fees:	\$\$	Expenses:	\$\$
\$65.00 based on min.	\$195.00	\$65.00 per student	\$195.00
Total Revenue:	\$195.00	Total Expenses:	\$195.00
Program Net Cost:	\$0.00		

Motion made by Cheryl Marginean to approve the art class as written, seconded by Kerry Hallock, unanimously approved and motion carried.

<p>Wheatland Recreation Commission</p> <p>Program Proposal Fall 2014</p>
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Description:	New <input type="checkbox"/>	Ongoing <input checked="" type="checkbox"/>	Swim <input type="checkbox"/>
Total body conditioning: First half of class warm up and low impact aerobics for cardio and second half body toning and cool down for strength and flexibility. Monday and Thurs. class 7pm to 8pm (22 total classes) Class taught by Helen Bilak			

Program Location:
Wheatland Chili Library

Program Dates:		
Start: 9/22/2014	End: 12/18/2014	Other:

Participants:		
Target: 10	Minimum: 5	Maximum: 12

New Equipment Needs	Inventory on Hand	Cost of Quantity Purchased
		Total:

Program Cost Summary:			
Contract <input checked="" type="checkbox"/>		Salary <input type="checkbox"/>	
Registration Fees:	\$\$	Expenses:	\$\$
\$110.00	\$550.00	\$25 per class x 22	\$550.00
\$120/\$66			
Total Revenue:	\$600.00	Total Expenses:	\$600.00
Program Net Cost:	-0-		

Motion made to approve Total body conditioning with the following amendments; fee for two class per week to be \$120 and one class per week \$66, seconded by Cheryl Marginean, unanimously approved and motion carried.

<p>Wheatland Recreation Commission Program Proposal Fall 2014</p>

Description: New <input type="checkbox"/>	Ongoing <input checked="" type="checkbox"/>	Swim <input type="checkbox"/>
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After school karate:
 Taught by Collamer Jones karate; one day week on Tues. after school from 3:10 to 3:45pm.
 Session 1 (Sept. 16-Dec. 2) Session 2 (Dec. 9-March 17) Session 3 (March 24-June 16)

Program Location:
 Session 1 9/16, 9/23, 9/30, 10/7, 10/14, 10/21, 10/28, 11/4, 11/18, 11/25, 12/2
 Session 2 12/9, 12/16, 1/6, 1/13, 1/20, 1/27, 2/3, 2/10, 2/24, 3/3, 3/10, 3/17
 Session 3 3/24, 4/7, 4/14, 4/21, 4/28, 5/5, 5/12, 5/19, 5/26, 6/2, 6/9, 6/1
 TJ Connor to be determined (gym)

Program Dates:		
Start: 9/16	End: 6/16	Other:

Participants:		
Target: 8 each session	Minimum: 5each session	Maximum: 12 each session

Program Cost Summary:			
<input checked="" type="checkbox"/>		Contract Salary <input type="checkbox"/>	
Registration Fees:	\$\$	Expenses:	\$\$
\$75.00 based on min.	\$375.00	80% of registration fee	\$ 900.00
Session 2	\$375.00		
Session 3	\$375.00		
Total Revenue:	\$1125.00	Total Expenses:	\$900.00
Program Net Cost:	\$ 225.00		

Motion made by Cheryl Marginean to approve after school karate as written, seconded by Kerry Hallock, unanimously approved and motion carried.

<p>Wheatland Recreation Commission Program Proposal</p>	<p>Winter 2014</p>
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Description:	New <input checked="" type="checkbox"/>	Ongoing	Swim <input type="checkbox"/>
Defensive Driving: Lower Auto Insurance Premiums (10% Discount) Reduces up to 4 points from your license, and become a safer driver. 9:00am-3:30pm (Included breaks and lunch-pizza will be provided. Anna Schultz: I Drive Safely Instructor			

Program Location:
Wheatland Senior Center

Program Dates:		
Start: TBD 10/4 or 10/18	End:	Other:

Participants:		
Target: 10-12	Minimum: 10	Maximum:

New Equipment Needs	Inventory on Hand	Cost of Quantity Purchased
		Total:

Program Cost Summary:			
		Contract <input checked="" type="checkbox"/>	Salary <input type="checkbox"/>
Registration Fees:	\$\$	Expenses:	\$\$
\$25.00	\$250.00	Instructor fee	\$250.00
Total Revenue:	\$105.00	Total Expenses:	\$250.00
Program Net Cost:	-0-		

Motion made by Cheryl Marginean, seconded by Kerry Hallock, unanimously approved and motion carried.

<p>Wheatland Recreation Commission</p> <p>Program Proposal</p> <p style="text-align: right;">Fall 2014</p>

Description:	New <input type="checkbox"/>	Ongoing <input checked="" type="checkbox"/>	Swim <input type="checkbox"/>
Indoor Soccer: 8 week indoor soccer program run by Jason Palo on Tues. and Thurs., with three start times. K-2 6pm to 7pm 3-4 7pm to 8pm 5-8 8pm to 9pm 8 week program 3-5 grade 7 pm to 8 pm 6-8 grade 8pm to 9pm			

Program Location:
TJ Connor Gym

Program Dates:		
Start: 9/30	End: 11/13	Other:

Participants:		
Target: 50	Minimum: 35	Maximum: 80

Program Cost Summary:			
Contract <input type="checkbox"/>		Salary <input checked="" type="checkbox"/>	
Registration Fees:	\$\$	Expenses:	\$\$
\$35.00 per person	\$1225.00	Jason Palo \$10.00	\$745.00
		balls	\$100.00
Total Revenue:	\$1225.00	Total Expenses:	\$845.00
Program Net Cost:	+\$380.00		

Cheryl Marginean made a motion to approve indoor soccer with the following amendments; change the time slots to 3-5 grade to 7pm to 8pm and 6-8 grade to 8pm-9pm, seconded by Scott Birnie, unanimously approved and motion carried.

<p>Wheatland Recreation Commission Program Proposal Fall 2014</p>
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Co-ed basketball 6:00 to 7:15 pm Wed. evenings Men's basketball 7:30 to 8:45pm Wed. evenings (10 week session) Program run by: Jason Jennings

Program Location:
TJ Connor Gym

Program Dates:		
Start: 10/1	End: 12/10	Other: No games on 11/26

Participants:		
Target: 17 per time slot	Minimum: 10 per time slot	Maximum: 17 per time slot

New Equipment Needs	Inventory on Hand	Cost of Quantity Purchased
	2 basketballs	
		Total:

Program Cost Summary:			
		Contract <input type="checkbox"/>	
Salary <input type="checkbox"/>			
Registration Fees:	\$\$	Expenses:	\$\$
\$22.00 x 10	\$220.00		
\$22.00 x10	\$220.00		
Total Revenue:	\$440.00	Total Expenses:	-0-
Program Net Cost:	+\$440.00		

Motion made by Cheryl Marginean to approve basketball as written, seconded by Kerry Hallock, unanimously approved and motion carried.

<p>Wheatland Recreation Commission Program Proposal Dec. 2014</p>

Description:	New <input type="checkbox"/>	Ongoing <input checked="" type="checkbox"/>	Swim <input type="checkbox"/>
In conjunction with parade of lights on Dec. 5 start time for candy cane hunt: 7:15pm; two age groups, younger Group will be in basketball court area, older group in baseball field Date needs to be confirmed for Parade of Lights			

Program Location:
Johnson park

Program Dates:		
Start: 12/5	End: 12/5	Other:

Participants:		
Target:	Minimum:	Maximum:

New Equipment Needs	Inventory on Hand	Cost of Quantity Purchased
Candy canes	Prizes	
Garland		
cookies		
		Total:

Program Cost Summary:			
Contract <input type="checkbox"/>		Salary <input type="checkbox"/>	
Registration Fees:	\$\$	Expenses:	\$\$
		Candy canes	\$30.00
		Cookies	\$15.00
		Prizes	\$40.00
		Garland	\$30.00
Total Revenue:		Total Expenses:	\$115.00
Program Net Cost:	-\$115.00		

Motion made by Kerry Hallock to approve Flashlight Candy cane hunt as written, seconded by Scott Birnie, unanimously approved and motion carried.

Cheryl Marginean made a motion to approve advertising in pennysaver, amount not to exceed \$400, seconded by Scott Birnie, unanimously approved and motion carried.

Diane informed the commission that Community night will be held on Wednesday September 17 from 5:30pm to 7pm in the Wheatland Senior Center.

New business:

Town Board report

Diane should report on the Fall programs.

Adjournment:

There being no further business, Kerry Hallock made motion to adjourn the meeting at 8:30 P.M.

Next Regular Meeting

September 22, 2014

Meeting room B

7 P.M.

Respectfully Submitted,

Diane Jennings,
Recreation Coordinator

Minutes of Meeting
Wheatland Recreation and Cultural Commission
September 22, 2014

Members present: Mark Turner, Scott Birnie, Cheryl Marginean and Edd Kuhn

Absent: Kerry Hallock

Also present: Recreation Coordinator Diane Jennings, Recreation Director Donna Fitzgerald and Councilwoman Lisa Wasson

Call to Order, Roll Call:

Mark Turner called the meeting to order at 7:03 P.M.

Approval of Meeting Minutes:

Cheryl Marginean made a motion to approve the meeting minutes of August 21, 2014, seconded by Scott Birnie, unanimously approved and motion carried.

Public before the Board:

No public before the board

Coordinator's Report presented by Diane Jennings:

Incoming vouchers:

Penny Lane Printing \$394.38 Pennysaver insert

Community Night update:

Diane reported the success of community night held on Wednesday, September 17. Several residents attended and registered for programs.

Program updates as of the meeting:

Fall Program Updates

<i>Program Name</i>	<i>Program start date</i>	<i>Program participants</i>
<i>Group swim</i>	9/22	20
<i>Tiny tots</i>	9/22	7
<i>Stroke refinement</i>	9/22	1
<i>Lap swim</i>	9/22	8
<i>Parent/child</i>	9/23	6
<i>Family swim</i>	9/23	2
<i>Water walking</i>	9/23	4
<i>Private swim</i>	9/24	6
<i>Holiday open swim</i>	12/29	2
<i>Total Body cond.</i>	9/22	(3) one day (2) 2-day

<i>Gentle Yoga</i>	9/22	(7) session 1 (3)- 2nd
<i>Power Yoga</i>	9/24	(9) session 1 (2)- 2nd
<i>Resita Ball</i>	10/1	0
<i>Co-Ed b'ball</i>	10/1	3
<i>Men's B'ball</i>	10/1	2
<i>Adult soccer</i>	9/29	5
<i>Indoor soccer</i>	9/30	24
<i>Karate</i>	9/16	12
<i>Painting</i>	10/21	0
<i>Defensive driving</i>	10/4	2
<i>Flag Football</i>	9/16/14	37

Swim proposal:

Kerry Hallock went into the senior center to see if there was any interest in offering a senior swim during the day. With the feedback received from the seniors and the availability of the pool— Kerry had a program proposal that Diane presented.

Cheryl Marginean made a motion to approve the senior swim program proposal as written, seconded by Edd Kuhn, unanimously approved and motion carried.

Description:	New <input checked="" type="checkbox"/>	Ongoing <input type="checkbox"/>	Swim
Senior swim			
Tuesday mornings 8:30am-9:15am for six weeks			
Program director: Kerry Hallock			

Program Location:
Wheatland Chili High School pool

Program Dates:		
Start: 10/7	End: 11/11	Other:

Participants:	Target 8 Minimum: 6 Maximum: 12
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Program Cost Summary		Contract <input checked="" type="checkbox"/>	Salary <input checked="" type="checkbox"/>
Registration Fees:	\$\$	Expenses:	\$\$
\$18 based on min.	\$108.00		
		Director-18.00	\$108.00
		Lifeguard	\$
Total Revenue:	\$108.00	Total Expenses:	\$ 108.00
Program Net Cost:	-		

Old Business:

Johnson Park Survey

Copies of the survey were passed out to Commission members. This year the staff completed the survey as well as parents of the campers. Results of this survey will be taken into consideration while planning camp in 2015.

New business:

Town Board Report:

Diane should report on:

- Status of programs
- Positive feedback from Survey

Other business:

Mark Turner suggested that Town Board reports should be more “flashy”. He would like to see the Commission create some kind of format that can be used for Town Board reports on a monthly basis. He asked Commission members to give some thought to the idea.

Adjournment:

There being no further business, Cheryl Marginean made motion to adjourn the meeting at 7:30 P.M.

Next Regular Meeting

October 27, 2014

Meeting room B

7 P.M.

Respectfully Submitted,

Diane Jennings,
Recreation Coordinator

Minutes of Meeting
Wheatland Recreation and Cultural Commission
October 27, 2014

Members present: Mark Turner, Scott Birnie, Cheryl Marginean and Edd Kuhn

Absent: Kerry Hallock

Also present: Recreation Coordinator Diane Jennings, Recreation Director Donna Fitzgerald and Councilwoman Lisa Wasson

Call to Order, Roll Call:

Mark Turner called the meeting to order at 7:00 P.M.

Approval of Meeting Minutes:

Cheryl Marginean made a motion to approve the meeting minutes of September 22, 2014, seconded by Edd Kuhn, unanimously approved and motion carried.

Public before the Board:

Lisa Bates observed the Recreation meeting as a potential commission member.

Coordinator's Report presented by Diane Jennings:

Incoming vouchers:

S & Apparel	\$630.00	Flag football shirts
Kathy Merritt	\$240.00	Power yoga instruction
Lourdes Roa	\$240.00	Gentle yoga Instruction
Diane Jennings	\$ 99.94	Petty cash-Flag football party
Terese Manfredi-Hill	\$390.00	Painting with Acrylics instruction

Program updates as of the meeting:

Program Name	Program start date	Program participants As of 9/22	Program participants As of 10/27/14
Group swim	9/22	20	28
Tiny tots	9/22	7	7
Stroke refine	9/22	1	1
Lap swim	9/22 11/5	8	12/1
Parent/child	9/23	6	7
Family swim	9/23 11/5	2	4/0
Water walking	9/23 11/4	4	8/2
Private swim	9/24	6	6
Holiday swim	12/29	2	2
Total Body cond	9/22	3/2	6/2
Gentle Yoga	9/22	7/3	12/5
Power Yoga	9/24	9/1	11/1

Program	Start date	As of 9/22	As of 10/27
Resita Ball	10/1	0	cancelled
Co-Ed b'ball	10/1	3	11
Men's B'ball	10/1	2	8
Adult soccer	9/29	5	8
Indoor soccer	9/30	24	34
Karate	9/16	12	14
Painting	10/21	0	6
Defensive driving	10/4	2	10
Flag Football	9/16/14	37	38

Johnson Park report:

JOHNSON PARK 2014

Expenses for JP Camp	Projected expenses	Actual Expenses
Salaries for camp	\$9750.00	10985.26
Salaries for training/orientation		517.50
Field trips	3320.00	3390.55
Bus lease	430.00	563.50
Bus driver fee	315.00	303.13
Misc. supplies	300.00	414.30
Staff shirts	160.00	153.75
Insurance for bus	120.00	46.30
Contract fee for training		45.00
Red Cross cards		135.00
Total Expenses	\$14395.00	16554.29

Revenue for reg. camp 9-1	Projected revenue	Actual Revenue
Registration fees	\$11,000.00	11500.00
Field trip revenue	\$3,580.00	3599.00
Total Revenue	\$14,580.00	15099.00

Johnson Park
 Total collected from registrations: \$ 11,500.00
 Total collected from field trips: \$ 3,599.00
 Total collected \$ 15,099.00
 Total expenses - \$ 16,554.29
 Net Profit/Loss (-\$ 1,455.29)

Expenses for Before/after	Projected expenses	Actual expenses
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care		
Salaries	\$2086.00	\$2,238.24

Expected Revenue	Before care	After care	Actual Revenue
\$2200	\$600	\$1610	\$2,210.00

Total collected from registrations: \$2,210.00
 Total expenses: - \$2,238.24
 Net Profit/Loss (- 28.24)

Field trip breakdown

Place	Amount Collected	Amount paid	Number of participants
Clubhouse	\$240.00	\$303.05	19
Seabreeze	\$1956.00	\$1775.50	106
Jungle Jolt	\$495.00	\$453.00	44
Long Acre	\$552.00	\$506.00	46
Minnehans	\$356.00	\$353.00	29

Program Proposals:

Session 2 Swim programs via Email October 18, 2014 to October 20, 2014

Edd Kuhn (10/18) made a motion to approve the water walking, family swim, and lap swim session 2 program proposals as written, seconded by Kerry Hallock (10/18), unanimously approved (10/20) and motion carried.

Amendment to pizza party for flag football via Email October 20, 2014

Motion made by Edd Kuhn (10/20) to amend pizza party for flag football: change amount of \$60 to \$130 seconded by Kerry Hallock (10/20), unanimously approved and motion carried.

Scott Birnie suggested that the commission by-laws should be looked at regarding votes taken place via online. Diane will do some further investigation regarding voting online.

Flashlight Candy Cane Hunt: Edd Kuhn made a motion to approve the program proposal as written, seconded by Scott Birnie, unanimously approved and motion carried.

Learn to Skate: Cheryl Marginean made a motion to approve the program proposal with the following amendment: change registration to \$15 per day only (no discount for two days) also program subject to John Glavin's approval; seconded by Scott Birnie, unanimously approved and motion carried.

Wheatland Recreation Commission

Program Proposal Dec. 2014

Description:	New <input type="checkbox"/>	Ongoing <input checked="" type="checkbox"/>
Swim <input type="checkbox"/>		

In conjunction with parade of lights on Dec. 5 start time for candy cane hunt: 7:15pm;
 two age groups, younger
 Group will be in basketball court area, older group in baseball field
 Date needs to be confirmed for Parade of Lights

Program Location:
Johnson park

Program Dates:		
Start: 12/5	End: 12/5	Other:

Participants:		
Target:	Minimum:	Maximum:

New Equipment Needs	Inventory on Hand	Cost of Quantity Purchased
Candy canes	Prizes	
Garland		
cookies		
		Total:

Program Cost Summary:	
Salary <input type="checkbox"/>	Contract <input type="checkbox"/>

Registration Fees:	\$\$	Expenses:	\$\$
		Candy canes	\$30.00
		Cookies	\$15.00
		Prizes	\$40.00
		Garland	\$30.00
Total Revenue:		Total Expenses:	\$115.00
Program Net Cost:	-\$115.00		

Wheatland Recreation Commission Program Proposal

Description:	New <input checked="" type="checkbox"/>	Ongoing <input type="checkbox"/>
Swim <input type="checkbox"/>		

Learn to Skate: Instructed by Mary Monell, owner and director of Go Figure Skating School. On Monday December 29 and/or Tuesday December 30
 1:00-1:30 1:30-2:00 2:00-2:30

Program Location:
Scottsville Ice Rink

Program Dates:		
Start: 12/29	End: 12/30	Other:

Participants:		
Target: 15	Minimum: 11/total one day or 6 two day	Maximum: 25/group

Program Cost Summary:			
Contract <input checked="" type="checkbox"/>		Salary <input type="checkbox"/>	
Registration Fees:	\$\$	Expenses:	\$\$
\$15/\$28 _{[DJ1][DJ2]}	\$165.00	Contract (\$36 x 4)	144.00
Only \$15 per day no discount		Contract 50% of excess	3.00
		Certificate	15.00
Total Revenue:	165.00	Total Expenses:	\$159.00
Program Net Cost:	+ \$3.00		

Learn to Skate Lessons on Monday December 29 or Tuesday December 30

1:00-1:30 Preschool class with parent

Fee: \$15 for student \$ 4 for parent + skate rental per/day (skate rental paid at rink only)

1:30-2:00 Ages 6 and up (children who do not need assistant from parent and can stand on own)

Fee: \$15.00/per day

2:00-2:30 Prior skating experience, sharpen skills

Fee: \$15.00/per day

Diane informed the commission that SAA is going to be running a youth basketball league and is looking for available gym time. Diane proposed moving the adult indoor soccer program to Tuesdays or Thursdays if Jason Palo is agreeable—and asked if the commission would agree. The commission had no issue with moving the program as long as Jason Palo is agreeable.

Old Business:

Town Board Report ideas:

Mark Turner passed out a model of a month summary report to be given to the Town Board on a monthly basis. The model had four quadrants in which key status plans and strategic initiatives would be updated monthly and a financial summary and total participants would be updated quarterly. January 2015 is the target date of the new Wheatland recreation monthly summary report.

New business:

Town Board Report:

Diane should report on:

- Kerry Hallock’s success with the swim program
 - Session two swim program—Family swim, water walking, lap swim
- Flashlight Candy Cane Hunt
- Holiday Open swim
- Learn to Skate

Other areas to be discussed:

- Advertising
- Advertising on the Village Facebook page
- Linking of Wheatland Chili School to Caledonia Mumford

Action items:

- Donna will look into other Town Facebook pages
- Councilwoman Wasson will check with Deb Leh and communication between WC and Cal-Mum
- Diane will check on by-laws regarding voting
- Diane will check with John Glavin regarding Learn to Skate program
- Diane will notify the guidance office about volunteer opportunities with recreation
- Diane will check on advertising on Village website Facebook page

Other business:

Councilwoman Wasson informed the commission that the Town Board is looking to increase the commission by two people and keep the quorum at three. This proposed law will be voted on at the November 6 meeting.

Adjournment:

There being no further business, Edd Kuhn made motion to adjourn the meeting at 8:10 P.M.

Next Regular Meeting

November 24, 2014

Meeting room B

7 P.M.

Respectfully Submitted,

Diane Jennings,
Recreation Coordinator

Minutes of Meeting
Wheatland Recreation and Cultural Commission
November 24, 2014

Members present: Mark Turner, Scott Birnie, Cheryl Marginean and Kerry Hallock

Absent: Edd Kuhn

Also present: Recreation Coordinator Diane Jennings, Recreation Director Donna Fitzgerald and Councilwoman Lisa Wasson

Call to Order, Roll Call:

Mark Turner called the meeting to order at 7:04 P.M.

Approval of Meeting Minutes:

Cheryl Marginean made a motion to approve the meeting minutes of October 27, 2014, seconded by Scott Birnie, unanimously approved and motion carried.

Public before the Board:

No public before the board.

Coordinator's Report presented by Diane Jennings:

Incoming vouchers:

Christine Destounis	\$180.00	Water walking/2 sessions
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Program Proposals:

Scott Birnie made a motion to approve the **Gentle Yoga** program proposal as written, seconded by Cheryl Marginean, unanimously approved and motion carried.

Cheryl Marginean made a motion to approve the **Vinyasa Yoga** program proposal as written, seconded by Scott Birnie, unanimously approved and motion carried.

Scott Birnie made a motion to approve the **Total Body Conditioning** program proposal as written, seconded by Cheryl Marginean, unanimously approved and motion carried.

Cheryl Marginean made a motion to approve the **Painting with Acrylics** program proposal as written, seconded by Scott Birnie, unanimously approved and motion carried.

Scott Birnie made a motion to approve the **Group Swim** program proposal as written, seconded by Cheryl Marginean, unanimously approved and motion carried.

Cheryl Marginean made a motion to approve the **Tiny Tots swim** program proposal as written, seconded by Scott Birnie, unanimously approved and motion carried.

Cheryl Marginean made a motion to approve the **Stroke swim** program proposal as written, seconded by Scott Birnie, unanimously approved and motion carried.

Scott Birnie made a motion to approve the **Lap swim** program proposal as written, seconded by Cheryl Marginean, unanimously approved and motion carried.

Cheryl Marginean made a motion to approve the **Parent/child swim** program proposal as written, seconded by Scott Birnie, unanimously approved and motion carried.

Scott Birnie made a motion to approve the **Family swim** program proposal as written, seconded by Cheryl Marginean, unanimously approved and motion carried.

Cheryl Marginean made a motion to approve the **Water walking** program proposal as written, seconded by Scott Birnie, unanimously approved and motion carried.

Cheryl Marginean made a motion to approve the **Private swim** program proposal with the following amendments: change minimum to nine, change fee from \$77 to \$70, seconded by Scott Birnie, unanimously approved and motion carried.

Scott Birnie made a motion to approve the **Indoor soccer** program proposal with the following amendment: change minimum from 30 to 24, seconded by Cheryl Marginean, unanimously approved and motion carried.

Cheryl Marginean made a motion to approve the **Adult Indoor soccer** program proposal as with the following amendment: change minimum from 12 to 10, seconded by Scott Birnie, unanimously approved and motion carried.

Cheryl Marginean made a motion to approve the **Co-ed/Men's basketball** program proposal as written, seconded by Scott Birnie, unanimously approved and motion carried.

Scott Birnie made a motion to approve the **Candy Bar Bingo** program proposal as written, seconded by Cheryl Marginean, unanimously approved and motion carried.

Cheryl Marginean made a motion to approve the **Roller-skating** program proposal as written, seconded by Scott Birnie, unanimously approved and motion carried.

Cheryl Marginean made a motion to approve the **Feb. open swim** program proposal as written, seconded by Scott Birnie, unanimously approved and motion carried.

Scott Birnie made a motion to approve the **Johnson Park winter fest** program proposal as written, seconded by Cheryl Marginean, unanimously approved and motion carried.

Youth Art class was tabled until January 2015 meeting.

2015 Meeting Dates:

Commission will meet on the fourth Monday of every month at 7 p.m. in Meeting Room B at the Wheatland Municipal building with the following exceptions:

May 18

No meeting scheduled for December

Old Business:

Recreation by-laws:

Diane passed out the recreation by-laws that were last updated in 2004. Discussion of updating the by-laws will take place at the January meeting.

Facebook pages:

Donna shared her research of Facebook pages in surrounding communities. Donna stated that she was surprised to not find many recreation Facebook pages. Donna suggested viewing Perinton's Facebook page.

New business:

Interview questions:

Mark had previously emailed out interview questions for potential new commission members. The Town Board would conduct the interview and appoint new commission members using the suggested interview questions.

Town Board report:

Diane should report on the winter programs.

Other business:

Lisa Wasson reported on reaching out to Caledonia Mumford recreation director, Ashley Cummings. Lisa wants to see if we could possibly some joint programing. Lisa thought it might be a good idea to have a member of each organization attend the opposite meeting for different ideas.

Adjournment:

There being no further business, Cheryl Marginean made motion to adjourn the meeting at 8:20 P.M.

Next Regular Meeting

January 26, 2015

Meeting room B

7 P.M.

Respectfully Submitted,

Diane Jennings,
Recreation Coordinator