

Scottsville, New York
November 13, 2025

Regular Town Board Meeting held November 13, 2025, at 7:00 P.M. at the Wheatland Municipal Building, Scottsville, New York.

Present: Supervisor Jim Kirch
Councilman Tim Davis
Councilman Carl Schoenthal
Councilman Ed Shero
Councilwoman Tina Stevens

Absent:

Recording Secretary: Laurie Czapranski, Town Clerk

Also Attended: Mark Boylan, Attorney
Jay Coates, Chairman, Planning Board
Shanna Fraser, Recreation Supervisor, Senior Ctr. Dir
Brian Turner, Highway Superintendent

Supervisor Kirch presiding.
Pledge of Allegiance to the Flag.
Roll Call. All Town Board Members present.

Public Hearing on the Comprehensive Plan

The Public Hearing was opened at 7:00 P.M.

Supervisor Kirch commented that the last Comprehensive Plan was in 2004-2024. There was a plan in place last year but after review, decided it needed some editorial work. The Board hired The Genesee/ Fingerlakes Regional Planning Council to look at the plan and edit. The Board has reviewed the document and there is one additional change which will be made before the document moves forward. Supervisor Kirch asked if there were any comments from the public on the 2025 Comprehensive Master Plan update for the Town of Wheatland. There were no comments from the public.

Upon a motion of Councilwoman Stevens, seconded by Councilman Davis and unanimously carried, the public hearing was closed at 7:02 P.M.

Supervisor Kirch thanked Jay Coates for the work that he put into the document in addition to Emily Royce and Jenny Loewenstein of Genesee /Fingerlakes Regional Planning Council.

Public Before the Board:

None

Approval of Minutes:

On a motion of Supervisor Kirch, seconded by Councilwoman Stevens and carried, the Minutes of October 9, 2025, were approved as written.

Supervisor's Report:

- Water district meeting was held on October 23, and we are awaiting a map and engineering report proposal from LaBella
- Wheatland Center Road north of Blue Pond proposal is forthcoming
- GIS software evaluation-looking for a new program. Current program will not be supported in the coming year
- .gov is up and running now

Department and Board Reports (Submitted previously or herewith):

1. Town Clerk report, October.
2. Highway, October.
3. Recreation, October.
4. Building Inspector, October.
5. Fire Marshal report, October.
6. Budget Officer report, October.
7. Dog Control report, October.
8. Senior Center report, October.
9. Town Attorney, October.

Town Board Committee and Liaison Report:

Department Heads and Liaisons reported.

Correspondence:

1. Lauren Kelly, Dir. Govt Affairs, Charter Communications, re: Changes to programming.
2. David Boyce, President & CEO, Arthur J. Gallagher & Co., to Laurie Czapranski, Town Clerk, re: Tompkin's Agency joining Gallagher & Co.
3. Lesley Bethune Bates, UPC Christian Education Chair to Shanna Fraser, Rec. Supervisor, re: Success of this year's Trunk or Treat event.

Old Business:

None

New Business:

Whereas, it was moved by Councilwoman Stevens seconded by Councilman Shero and carried,

Resolution No. 138:

THEREFORE, BE IT RESOLVED, That the Town Board of the Town of Wheatland sets December 11, 2025, at 7:00 P.M. in the Wheatland Municipal Building as the time and place for a Public Hearing on Local Law No. 2 of 2025-A Large Scale Solar Energy System Moratorium of 2025.

Roll Vote: Supervisor Kirch – aye
 Councilman Davis-aye
 Councilman Schoenthal-aye
 Councilman Shero – aye
 Councilwoman Stevens-aye

Upon a motion by Supervisor Kirch seconded by Councilwoman Stevens and unanimously carried,
Resolution No. 139:

WHEREAS, the Town of Wheatland has proposed undertaking an update to their Comprehensive Plan to align the vision of the future with the goals and needs of the community; and

WHEREAS, the Town Board has reviewed the project and has concluded that the projects are subject to requirements of 6 NYCRR, Part 617;

NOW THEREFORE BE IT RESOLVED, that the Wheatland Town Board hereby concludes that the Project is a Type I Action subject to the review requirements specified in 6 NYCRR, Part 617; and

BE IT FURTHER RESOLVED, that the Wheatland Town Board hereby notifies all involved agencies of its intent to be designated Lead Agency for the purposes of conducting a coordinated review of the Project in accordance with 6 NYCRR, Part 617; and

BE IT FURTHER RESOLVED, that the Supervisor shall serve as the responsible officer of the Town of Wheatland in the review of the Project; and

BE IT FURTHER RESOLVED, that the Clerk of the Town of Wheatland shall and is hereby directed to transmit certified copies of this resolution to Genesee Finger Lakes Regional Planning Council, who will be responsible for mailing the certified resolution, Part I of the Environmental Assessment Form, and all supplemental documentation to all involved and interested agencies.

Roll Vote: Supervisor Kirch – aye
 Councilman Davis-aye
 Councilman Schoenthal-aye
 Councilman Shero – aye
 Councilwoman Stevens-aye

Upon a motion by Councilman Davis seconded by Councilwoman Stevens and unanimously carried,

Resolution No. 140:

WHEREAS, the Wheatland Town Board has prepared a revision to the Town of Wheatland Comprehensive Plan in accordance with General City Law §28-a (aka “The Project”); and

WHEREAS, the Wheatland Town Board has reviewed the attached Environmental Assessment Form (EAF) for the proposed project, has identified the relevant areas of environmental concern, and has taken a hard look at these areas of concern; and

WHEREAS, upon review of the information recorded on the EAF and in consideration of the criteria for determining significance as set forth in NYCRR 617.7(c), the Wheatland Town Board has reasonably determined that the proposed project will not result in a significant adverse environmental impact.

NOW, THEREFORE, BE IT RESOLVED by the Wheatland Town Board that a SEQR Negative Declaration shall be filed in accordance with the requirements of the New York State Environmental Quality Review Act.

Roll Vote: Supervisor Kirch – aye
Councilman Davis-aye
Councilman Schoenthal-aye
Councilman Shero – aye
Councilwoman Stevens-aye

Whereas, it was moved by Councilman Davis seconded by Councilwoman Stevens and unanimously carried,

Resolution No. 141:

THEREFORE, BE IT RESOLVED, That the Town Board of the Town of Wheatland grants retroactive approval to purchase and install a replacement loop pump, bearing and coupler at a cost of \$5,440.

Roll Vote: Supervisor Kirch – aye
Councilman Davis-aye
Councilman Schoenthal-aye
Councilman Shero – aye
Councilwoman Stevens-aye

Whereas, it was moved by Supervisor Kirch, seconded by Councilman Schoenthal and unanimously carried,

Resolution No.142:

THEREFORE BE IT RESOLVED, That the Town Board of the Town of Wheatland grants approval for John Crowley, Jay Coates, and Terry Rech to attend the FLBOA Conference on March 9,10 & 11, 2026 at the RIT Inn and Conference Center, at a cost of \$1,100.

Roll Call: Supervisor Kirch-aye
Councilman Davis-aye
Councilman Schoenthal-aye
Councilman Shero – aye
Councilwoman Stevens-aye

Whereas, it was moved by Councilman Schoenthal, seconded by Councilwoman Stevens and unanimously carried,

Resolution No.143:

THEREFORE BE IT RESOLVED, That the Town Board of the Town of Wheatland grants approval for Shanna Fraser to register for the Servsafe Food Manager online course at a cost of \$179.00.

Roll Call: Supervisor Kirch-aye
Councilman Davis-aye
Councilman Schoenthal-aye
Councilman Shero – aye
Councilwoman Stevens-aye

Whereas, it was moved by Supervisor Kirch, seconded by Councilwoman Stevens and unanimously carried,

Resolution No.144:

THEREFORE BE IT RESOLVED, That the Town Board of the Town of Wheatland grants approval to hire Audrey Cullum as a Lifeguard at a rate of \$18.90 per hour, effective 11/14/2025.

Roll Call: Supervisor Kirch-aye
Councilman Davis-aye
Councilman Schoenthal-aye
Councilman Shero – aye
Councilwoman Stevens-aye

Whereas, it was moved by Councilwoman Stevens, seconded by Councilman Davis and unanimously carried,

Resolution No.145:

THEREFORE BE IT RESOLVED, That the Town Board of the Town of Wheatland sets Tuesday, November 25, 2025, at 7:00 P.M. in the Wheatland Municipal Building as the time and place for a Public Hearing on the 2026 Budget.

Roll Call: Supervisor Kirch-aye
Councilman Davis-aye
Councilman Schoenthal-aye
Councilman Shero – aye
Councilwoman Stevens-aye

Whereas, it was moved by Councilwoman Stevens, seconded by Councilman Davis and unanimously carried,

Resolution No.146:

THEREFORE BE IT RESOLVED, That the Town Board of the Town of Wheatland sets Tuesday, November 25, 2025, at 7:00 P.M. in the Wheatland Municipal Building as the time and place for a Public Hearing on the 2026 Special Districts Budget.

Roll Call: Supervisor Kirch-aye
Councilman Davis-aye
Councilman Schoenthal-aye
Councilman Shero – aye
Councilwoman Stevens-aye

Whereas, it was moved by Councilwoman Stevens, seconded by Supervisor Kirch and unanimously carried,

Resolution No.147:

THEREFORE BE IT RESOLVED, That the Town Board of the Town of Wheatland authorizes the Supervisor to sign a letter permitting Stone Pub, Inc. to serve alcoholic beverages at the Parade of Lights Festival on December 5, 2025.

Roll Call: Supervisor Kirch-aye
Councilman Davis-aye
Councilman Schoenthal-aye
Councilman Shero – aye
Councilwoman Stevens-aye

Whereas, it was moved by Supervisor Kirch, seconded by Councilwoman Stevens and unanimously carried,

Resolution No.148:

THEREFORE BE IT RESOLVED, That the Town Board of the Town of Wheatland grants approval of the following Municipal Building Holiday Hours: Close at noon on Wednesday, December 24th and resume business on Monday, December 29th at 8:00 A.M. Close at noon on December 31st and resume business on Friday, January 2, 2026, at 8:00 A.M. with staff to use their personal time.

Roll Call: Supervisor Kirch-aye
Councilman Davis-aye
Councilman Schoenthal-aye
Councilman Shero – aye
Councilwoman Stevens-aye

Upon a motion of Councilwoman Stevens seconded by Councilman Shero and unanimously carried, the Abstract dated October 21, 2025, with voucher numbers 20250814 through 20250821 in the amount of \$14,120.04, and Abstract dated November 10, 2025, with voucher numbers 20250822 through 20250904 in the amount of \$314,427.62 were approved provided that all bills are paid out of their respective funds after proper audit.

Fund	Description	Amount
A	GENERAL FUND A	\$13,149.65
B	GENERAL FUND B	16.10
DA	HIGHWAY FUND DA	906.00
DB	HIGHWAY FUND DB	48.29
Grand Total:		\$14,120.04

Fund	Description	Amount
A	GENERAL FUND A	\$97,383.47
B	GENERAL FUND B (TOV)	20,843.65
DA	HIGHWAY DA	89,004.48
DB	HIGHWAY DB	93,434.74
	MUMFORD LIGHT	951.02
	MUMFORD REFUSE	6,288.78
	ROLLING ACRES REFUSE	1,521.84
	FAIRVIEW REFUSE	447.60

	NORTHEAST SEWER	2,922.16
T/A	TRUST & AGENCY	1,629.88

Grand Total: **\$314,427.62**

Executive Session:

Upon a motion of Councilwoman Stevens, seconded by Councilman Schoenthal and unanimously carried, the Board went into Executive Session at 7:30 P.M. for a personnel matter with no decision to be made.

The Board resumed to regular session at 7:52 P.M.

Upon the motion of Councilwoman Stevens, seconded by Councilman Davis and unanimously carried, the meeting was adjourned at 7:52 P.M.

Laurie B. Czapranski
Wheatland Town Clerk